

– **RULES FOR E-NOMINATIONS AND E-ELECTIONS**

Clause 7 of the Alumni Association's Terms of Reference reads as follows:

7.1 The Alumni Association shall elect from amongst its members:

- (a) A President, who may not be an employee of CUT.*
- (b) a Vice-President.*
- (c) a Treasurer; and*
- (d) five additional members,
who will hold office for a period of four years from the date of the meeting at
which they were elected, provided that no person may serve more than two
terms.*

7.2 The election shall:

- (a) follow a nomination and voting procedure determined by the Secretary, in
consultation with one or more members of the outgoing Alumni Executive
Committee, provided that the process:*
 - is subject to monitoring by an external monitoring service provider.*
 - and*
 - is communicated to alumni by means of a notice on the CUT alumni
webpage.*
- (b) be done by means of an electronic voting system.*
- (c) require a threshold of at least 100 members of the alumni association captured
on the alumni database: and*
- (d) be confirmed at the elective Annual General Meeting (AGM) of the Alumni
Association.*

There are three (3) Executive positions on the Alumni Association, namely the President, Vice-President and a Treasurer. These incumbents will be nominated and voted for electronically, and the results of the elections shall be confirmed at the Alumni Association's Annual General Meeting (AGM). Five (5) additional members will be nominated at the AGM from the floor, and together with the three (3) Executive members, they shall constitute the Alumni Executive Committee.

A person must be a CUT alumnus/alumna to be eligible to vote, or to be nominated for any of the above positions. According to Chapter 9 of the CUT Statute, the following persons are defined as CUT alumni:

- the Convocation – meaning a person on whom a certificate, diploma or degree of CUT has been conferred upon and in addition the Vice-Chancellor and Principal, the Deputy-Vice Chancellors, the Registrar, Academic employees on the permanent staff establishment of CUT, professors' emeriti and other retired academic employees of CUT.

- former CUT students who have completed a credit-bearing short course, or any other persons who are academically and/or otherwise affiliated to CUT, subject to the approval of Council.

The online nomination and election process for members shall proceed as follows:

1. Receiving an invitation, via SMS or e-mail, to register on the voters roll.
2. Being nominated or nominate an alumnus.
3. Accepting a nomination.
4. Having the nomination seconded by two alumni.
5. In case of any dispute, the Registrar, via the CUT Alumni Executive Committee, shall have a final decision.
6. Members may nominate themselves.
7. The additional five (5) members will form part of the Executive Committee.

The system of election of the Alumni Association Executive shall be that of non-proportional representation, and therefore any CUT alumnus/alumna/convocant shall be eligible to stand and contest for a position on the Alumni Association.

The appointment of Executive Committee members, following receipt of the nomination(s), takes place in accordance with the following:

1. Should only one (1) person be nominated for a particular portfolio, the Secretary of Council (i.e., the Registrar) may declare such candidate as being properly/duly elected.
2. As per Section 8.2(c) of the Terms of Reference of the Alumni Association, the Registrar is the Statutory Secretary of the Alumni Association.
3. Current CUT Alumni Executive Committee members are eligible to nominate/stand for nominations.
4. Nominations open on 29 June 2021 at 08:00 and will close on 01 July 2021 at midnight (24:00).
5. Should more than one person be nominated for a particular portfolio, the CUT Alumni Affairs Office (through PwC) will compile a shortlist/electronic ballot paper, for an e-election process to commence. This process will commence on 08 July 2021 at 08:00 and conclude on 09 June 2021 at midnight (24:00).
6. Due to recent changes on Covid-19 protocols the Elective Annual General Meeting (AGM) to confirm the electronic elections outcomes and the election of five (5) additional members will be held on 10 July 2021 from 10:00 virtually only.
7. Any alumnus/alumna who did not receive an invitation to nominate or vote because of a change in his/her contact details, should visit <https://cut.devman.co.za/devman/web/findme/> to update their contact details.
8. The e-nomination an e-election call will be advertised on CUT media platforms and selected print, and electronic media.

Please note that the above rules are guided by the Terms of Reference of the CUT Alumni Association.

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ACTING REGISTRAR /
SECRETARY TO THE ALUMNI ASSOCIATION**