

Central University of Technology
Bloemfontein & Welkom

Gender Based Violence Report Page

Online Intelligence

Contact information for Emergency assistance:

Bloemfontein: 0800 0600 60

Welkom: 0800 0600 61

any general incident enquiries please contact Protection Services on

Bloemfontein: 051 507 3767

Welkom: 057 910 3729

Gender Based Violence Report Page



Report an Incident

View Incident Status

Overview

Gender Based Violence Report Page

Overview:

- ▶ The report page is accessible through a web URL Link Provided by CUT.
- https://*****/CUT_Reporting_Page/
- ▶ Students or Staff have the option to log an Incident Anonymously.
- ▶ Students or Staff can log their own Incident or on behalf of someone else.
- ▶ All fields marked with a red star “*” are mandatory fields.
- ▶ **IMPORTANT:** Once an Incident is logged the student or staff member will receive a Reference Number which can be used to follow up on the case and will be used for communication purposes.

<u>Important Definitions</u>	<u>Description</u>
Complainant:	The person who logs the Incident.
Perpetrator:	The alleged or guilty individual(s) responsible for the incident.
Victim:	If you log an Incident on behalf of someone else, one has the option to provide additional information of the Victim.
Witness:	Individual(s) who sees an event happening.
Report an Incident:	Log an GBV Incident.
View Incident Status:	Follow Up on a reported Incident Using your unique Reference Number.

GBV Report Pages Overview:

Assistance Information

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Gender Based Violence Report Page



CUT
CENTRAL UNIVERSITY OF
TECHNOLOGY, FREE STATE

Report an Incident

View Incident Status

Page 1: Home Page

Assistance Information

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This reporting page is intended to be used to report any GBV and Criminal Incidents. The information supplied will be treated confidentially. You have the option to remain anonymous.

Capture Details

Page 2: Disclaimer

Complainant Details

Do you want to remain Anonymous? ☐ Yes
Are you a Survivor? ☐ Yes
Are there any witnesses? ☐ Yes

First Name

Last Name

Email Address

Cell Number

External Reference

Gender *

Complainant Status *

Cancel

Next

Page 3: Complainant Details

Incident Details

Incident Category *

Location *

Date of Event *

Other

Bloemfontein: On Campus

Bloemfontein: Off Campus

Welkom: Off Campus

Welkom: On Campus

Day

Month

Year

Hour

Minute

Back

Next

Page 4: Incident Details

Survivor Details #1

Survivor Wishes To Remain Unknown ☐ Yes

First Name

Last Name

Email Address

Cell Number

External Reference

What is the Survivor Known As?

Survivor Gender *

Survivor Status *

Back

Save & Add Another

Save

Page 7: Survivor Details

Perpetrator Details #1

Perpetrator Unknown ☐ Yes

First Name

Last Name

Email Address

External Reference

What is the Perpetrator's Street Name?

Perpetrator Gender *

What is the perpetrator's relationship to the victim/survivor?

Perpetrator Status *

Back

Save & Add Another

Next

Page 6: Perpetrator Details

Complainant Statement

Please provide a detailed description of the incident and where the incident occurred *

Example:
I was harassed by ***** outside the main CUT Building on my way to class.
The Perpetrator ***** ran away when other students came to help me.

Attachments

Intimidation.png 100%

Choose Files

1 file(s) selected.

Back

Next

Page 5: Complainant Statement

<u>Important Definitions</u>	<u>Description</u>
Assistance & Emergency	Information for Bloemfontein & Welkom.
Report an Incident	<ul style="list-style-type: none">➤ Select to Log an Incident.➤ Incidents can be captured Anonymously.
View Incident Status	Used to follow up on your case using the Provided Reference Number after an Incident are captured.

Assistance Information

Contact Information for Emergency assistance:

Bloemfontein: 0800 0600 60

Welkom: 0800 0600 61

For any general incident enquiries please contact Protection Services on:

Bloemfontein: 051 507 3767

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Gender Based Violence Report Page



Report an Incident

View Incident Status

<u>Important Definitions</u>	<u>Description</u>
Capture Details	➤ Students or Staff can log any Gender Based Violence or Criminal Incidents through the GBV Report Page.
	➤ For any other general incidents students or staff can contact Protection Services.

Assistance Information

Contact Information for Emergency assistance:

Bloemfontein: 0800 0600 60

Welkom: 0800 0600 61

For any general incident enquiries please contact Protection Services on:

Bloemfontein: 051 507 3767

Welkom: 057 910 3729

This reporting page is intended to be used to report any GBV and Criminal Incidents. The information supplied will be treated confidentially. You have the option to remain anonymous.

Capture Details

Page 3: Complainant Details

- All fields marked with a red star “*” are mandatory fields.
- The mandatory fields provides CUT with important information needed for further investigation.

Term:	Description:
Complainant Details	<ul style="list-style-type: none">➤ Students or Staff have the option to capture a GBV Incident for them self's or on behalf of someone else.
Do you want to remain Anonymous?	<ul style="list-style-type: none">➤ Select the check box “Yes” if the complainant wish to remain Anonymous.
Are you a Survivor?	<ul style="list-style-type: none">➤ The person to whom the GBV Incident was inflicted or affected by the Incident.➤ If a student or staff member log an Incident and are the survivor Select the check box “Yes”.
Are there any witnesses?	<ul style="list-style-type: none">➤ Select the check box “Yes” if there was any witnesses.
Complainant Status	<ul style="list-style-type: none">➤ The complainant's affiliation.

Complainant Details

Do you want to remain Anonymous? ☒ Yes

Are you a Survivor ? ☒ Yes

Was there more survivors involved? ☐ Yes

Are there any witnesses ? ☐ Yes

Gender *

☐ Female ☐ Male ☒ Unknown

Gender Description

Complainant Status *

Student

Cancel

Next

Complainant Status *

Student

Please Select

Employee

Involved Persons

Member of Public

Staff

Student

Third Party

Page 4: Incident Details

- All fields marked with a red star “*” are mandatory fields.
- The mandatory fields provides CUT with important information needed for further investigation.

<u>Term:</u>	<u>Description:</u>
Incident Category	➤ The Type of GBV Incident.
Location	➤ Where did the Incident take place.
Date	➤ When did the Incident happen.

Incident Details

Incident Category *

Location *

☐ Other

☐ Bloemfontein: On Campus

☐ Bloemfontein: Off Campus

☐ Welkom: Off Campus

☐ Welkom: On Campus

Date of Event *

Day

Month *

Year *

2025

Hour

Minute

Back

Next

Incident Category *

Please Select

Discrimination

Harassment

Intimidation

Rape

Sexual Assault

☐ welkom: On Campus

Location *

☐ Other

☒ Bloemfontein: On Campus

☐ Bloemfontein: Off Campus

☐ Welkom: Off Campus

☐ Welkom: On Campus

Date of Event *

Day

22

Month *

January

Year *

2025

Page 5: Complainant Statement

- All fields marked with a red star “*” are mandatory fields.
- The mandatory fields provides CUT with important information needed for further investigation.

<u>Term:</u>	<u>Description:</u>
Complainant Statement	➤ Provide as much information as possible regarding the Incident.
(Optional)	➤ Provide the exact location where the incident took place.
Attachments	➤ If the complainant has any evidence, they wish to share it can also be attached below the statement.

Complainant Statement

Please provide a detailed description of the incident and where the incident occurred *

Example:

I was harassed by ***** outside the main CUT Building on my way to class.

The Perpetrator ***** ran away when other students came to help me.

Attachments

Intimidation.png 100%

Choose Files

1 file(s) selected.

Back Next

Page 6: Perpetrator Details

- All fields marked with a red star “*” are mandatory fields.
- The mandatory fields provides CUT with important information needed for further investigation.

<u>Term:</u>	<u>Description:</u>
Perpetrator Unknown	➤ Select the check box “Yes” if the perpetrator is Unknown.
Perpetrator Gender	➤ Select or describe the gender of the perpetrator if it is known.
Perpetrator’s Relationship	➤ Select from the drop down the relationship with the Survivor.
Perpetrator’s Status	<ul style="list-style-type: none">➤ Mandatory field.➤ The Perpetrator’s affiliation.
Save & Add Another	➤ Select if there was more than one Perpetrator involved.

Perpetrator Details #1

Perpetrator Unknown ☒ Yes

What is the Perpetrator's Street Name?

Known As

Perpetrator Gender *

☐ Female ☐ Male ☒ Unknown

Gender Description

What is the perpetrator's relationship to the victim/survivor?

Fellow Student

Perpetrator Status *

Student

BackSave & Add AnotherNext

What is the perpetrator's relationship to the victim/survivor?

Select Relationship

Fellow Student
Boyfriend
Girlfriend
Ex-Boyfriend
Ex-Girlfriend
Friend
Colleague
Family Member
Academic Employee
Other

Perpetrator Status *

Student


Please Select
Employee
Involved Persons
Member of Public
Staff
Student
Third Party


Page 7: Survivor Details

- All fields marked with a red star “*” are mandatory fields.
- The mandatory fields provides CUT with important information needed for further investigation.

<u>Term:</u>	<u>Description:</u>
Survivor Details	➤ If the Incident was captured on behalf of someone else, the survivor's information can be provided here.
Survivor Whishes To Remain Unknown?	➤ Select the check box “Yes” if the survivor wish to remain Anonymous.
Survivors Status	➤ The Survivor’s affiliation.
Save & Add Another	➤ Select if there was more than one Survivor.


Survivor Details #1

Survivor Wishes To Remain Unknown ☒ Yes 

Survivor Gender * 

☐ Female ☐ Male ☒ Unknown

Gender Description

Survivor Status * 

Employee

Back

Save & Add Another

Save

Survivor Status *

Employee

Please Select

Employee

Involved Persons

Member of Public

Staff

Student

Third Party

Page 8: Confirm & Submit Details

<u>Term:</u>	<u>Description:</u>
Confirm & Submit Details	➤ Overview of all the details provided throughout the GBV Report Page.
Edit	<ul style="list-style-type: none">➤ Once submitted the complainant cannot go back and change the details.➤ If the complainant wishes to edit the details provided Select “Edit”
Submit	➤ If the Complainant is satisfied with the information provided it can be submitted.

Confirm & Submit Details

Complainant Details
Unknown
Individual Type - Student

Incident Details
Harassment
Report Page - Report Page - Bloemfontein: On Campus
2025/01/22 00:00

Complainant Statement
Example: I was harassed by ***** outside the main CUT Building on my way to class. The Perpetrator ***** ran away when other students came to help me.

Attachments
Intimidation.png

Perpetrator #1 Details
Unknown
Fellow Student
Individual Type - Student

Survivor #1 Details
Unknown
Individual Type - Student

EditSubmit

Incident Status & Reference Number

- Complainant receives a unique reference number.
- **Important:** Save the reference number because this will be used to follow up on your case and for communication if the complainant or survivor selected to remain Anonymous.

<u>Term:</u>	<u>Description:</u>
View Incident Status	<ul style="list-style-type: none">➤ Used to follow up on your case using the Provided Reference Number after an Incident are captured.➤ Select to view Status.
Incident Reference Number	<ul style="list-style-type: none">➤ Past or type the reference number provided.➤ Select “Search”

Thank You For Reporting

Please Save this reference number.
It is used to track the progress of your case.

IGAU-6901

Email

simple@example.com

Back Send Email

Report an Incident

View Incident Status

Incident Status

Incident Reference Number

IGAU-6901

Back Search



Incident Status & Reference Number

<u>Term:</u>	<u>Description:</u>
Status	➤ The current phase or status of the case that is being investigated.
Progress	➤ Description of the case's progress. ➤ In the case of Anonymous, CUT's communication to the complainant will reflect here.
Progress Date	➤ The date of the last status update.
Please provide comments	➤ The complainant can respond in the comment section and provide any related information or additional information as per requested or as new information is available. ➤ Select "Submit" Once completed.
Attachments	➤ If the complainant has any evidence, they wish to share it can also be attached below the Comment section.



Search Results

Reference Number

IGAU-6901

Status

GBV -Investigation in progress

Progress

Collect Incident Information

Example: Dear Student, in order to take further action regarding your case please provide us with a email address or number on which we can contact you.

Progress Date

2025-01-22

Please provide comments *

Good day

You can contact me on 074 *** ****

Please only contact me between 08:00 & 10:00 in the morning when i am at a safe place.

Add attachments

Choose Files

No File Chosen

Back

Submit

Thank You

