



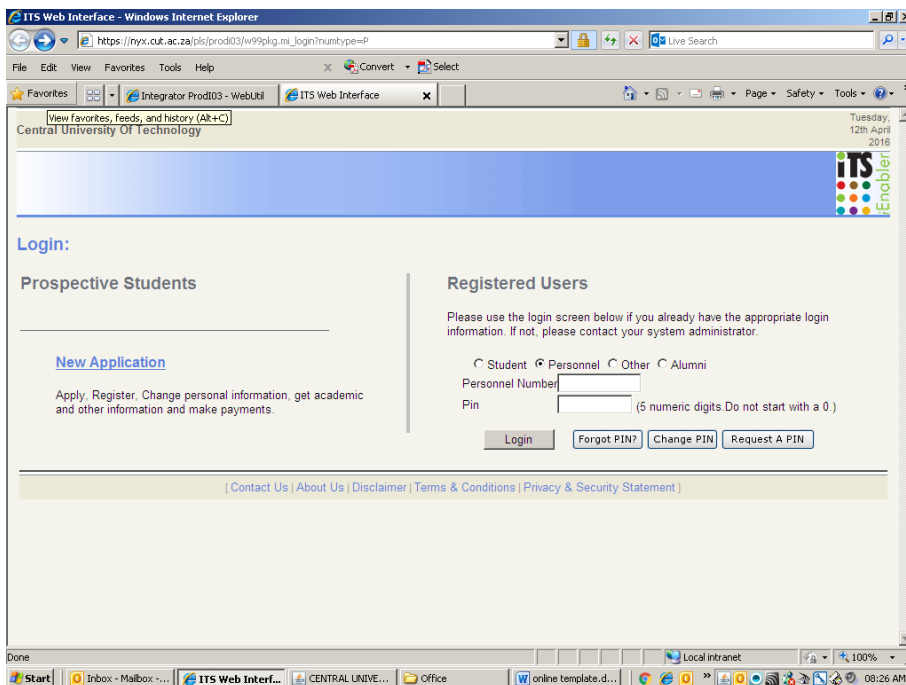
Central University of
Technology, Free State

ONLINE APPLICATION GUIDE

1. Before you proceed, kindly pay the application fee of R100.

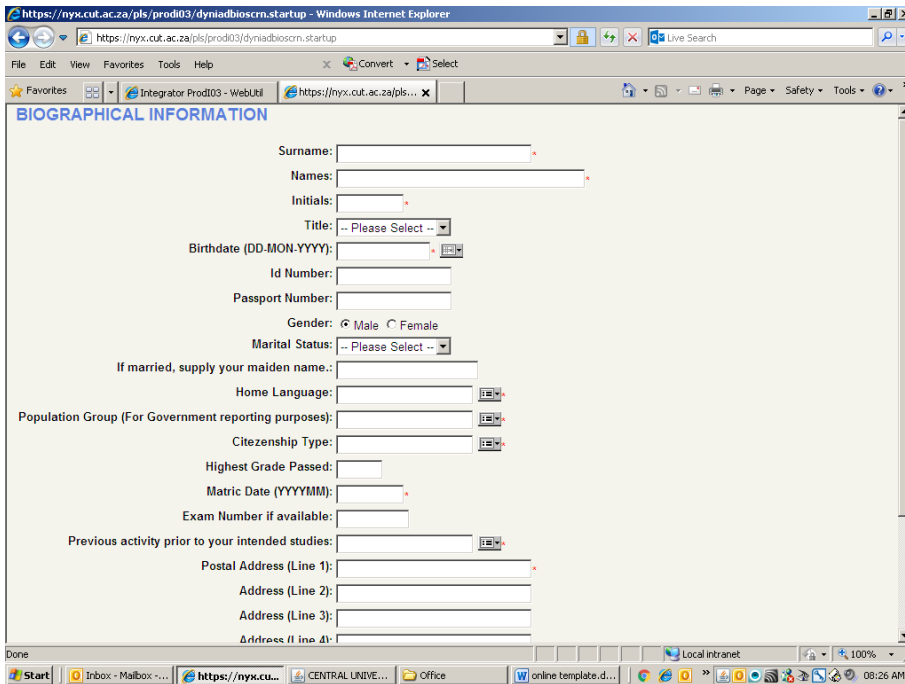
Bank: First National Bank
 Account Name: Central University of Technology FS Student Fee Account
 Branch Name: Bloemfontein
 Branch Code: 230134
 Account Number: 62684987418
 Account Type: Cheque account
 Account Name: Central University of Technology FS Student Fee Account
 Reference: **YOUR STUDENT NUMBER OR IDENTITY (ID) NUMBER OF APPLICANT**

2. Start by clicking on new application on the left.



Fill in Biographical detail in CAPITAL LETTERS, e-mail in small caps.

Save.



https://nyx.cut.ac.za/pls/prod03/dyniabiocrm.startup - Windows Internet Explorer

https://nyx.cut.ac.za/pls/prod03/dyniabiocrm.startup

File Edit View Favorites Tools Help

Convert Select

Integrator Prod03 - WebUI

https://nyx.cut.ac.za/pls...

Page Safety Tools

BIOGRAPHICAL INFORMATION

Surname:

Names:

Initials:

Title:

Birthdate (DD-MON-YYYY):

Id Number:

Passport Number:

Gender: Male Female

Marital Status:

If married, supply your maiden name.:

Home Language:

Population Group (For Government reporting purposes):

Citizenship Type:

Highest Grade Passed:

Matric Date (YYYYMM):

Exam Number if available:

Previous activity prior to your intended studies:

Postal Address (Line 1):

Address (Line 2):

Address (Line 3):

Address (Line 4):

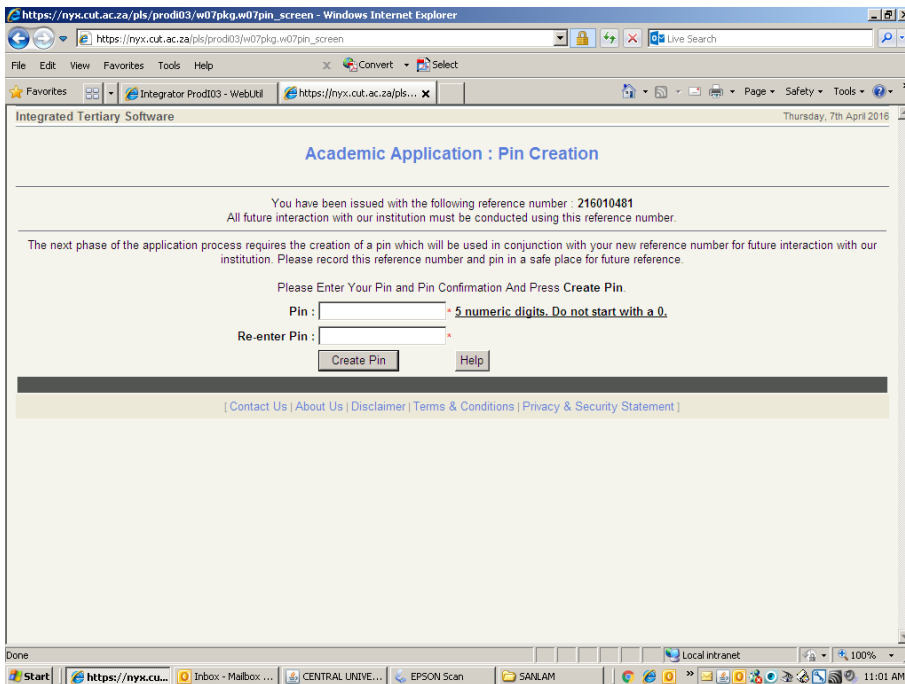
Done

Local Intranet

100%

Start | Inbox - Mailbox - ... | https://nyx.cu... | CENTRAL UNIVE... | Office | online template.d... | 08:26 AM

3. **Write student number down as displayed in first paragraph.** Enter a pin number and repeat. Click on Create pin. **Write down the pin number.**



https://nyx.cut.ac.za/pls/prod03/w07pkg.w07pin_screen - Windows Internet Explorer

https://nyx.cut.ac.za/pls/prod03/w07pkg.w07pin_screen

File Edit View Favorites Tools Help

Convert Select

Integrator Prod03 - WebUI

https://nyx.cut.ac.za/pls...

Page Safety Tools

Thursday, 7th April 2016

Academic Application : Pin Creation

You have been issued with the following reference number : **216010481**
All future interaction with our institution must be conducted using this reference number.

The next phase of the application process requires the creation of a pin which will be used in conjunction with your new reference number for future interaction with our institution. Please record this reference number and pin in a safe place for future reference.

Please Enter Your Pin and Pin Confirmation And Press **Create Pin**.

Pin : * 5 numeric digits. Do not start with a 0.

Re-enter Pin :

[[Contact Us](#) | [About Us](#) | [Disclaimer](#) | [Terms & Conditions](#) | [Privacy & Security Statement](#)]

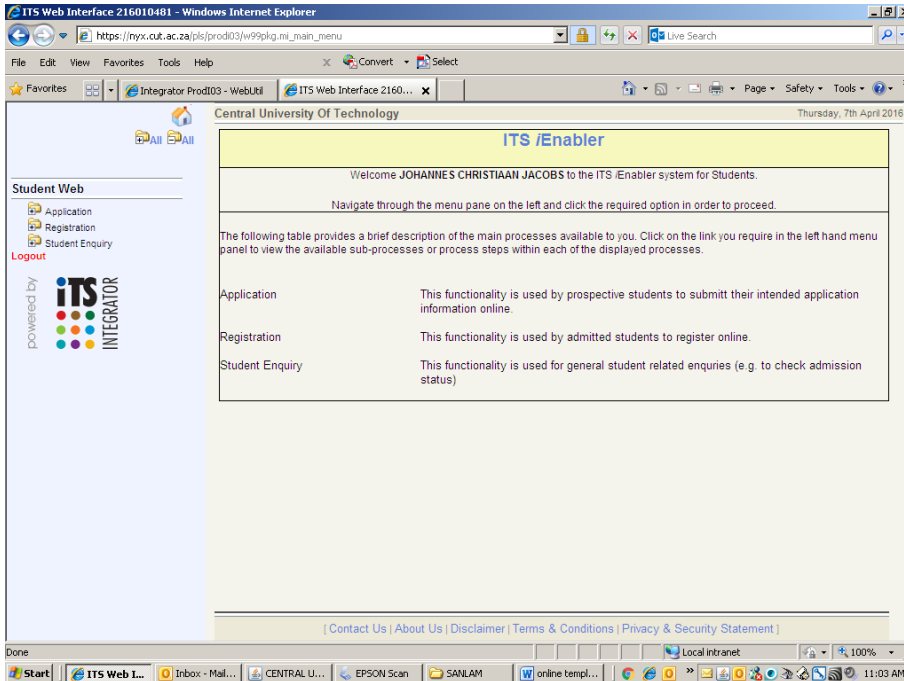
Done

Local Intranet

100%

Start | https://nyx.cu... | Inbox - Mailbox ... | CENTRAL UNIVE... | EPSON Scan | SANLAM | 11:01 AM

4. Click on application on the left.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology

ITS /Enabler

Welcome JOHANNES CHRISTIAAN JACOBS to the ITS /Enabler system for Students.

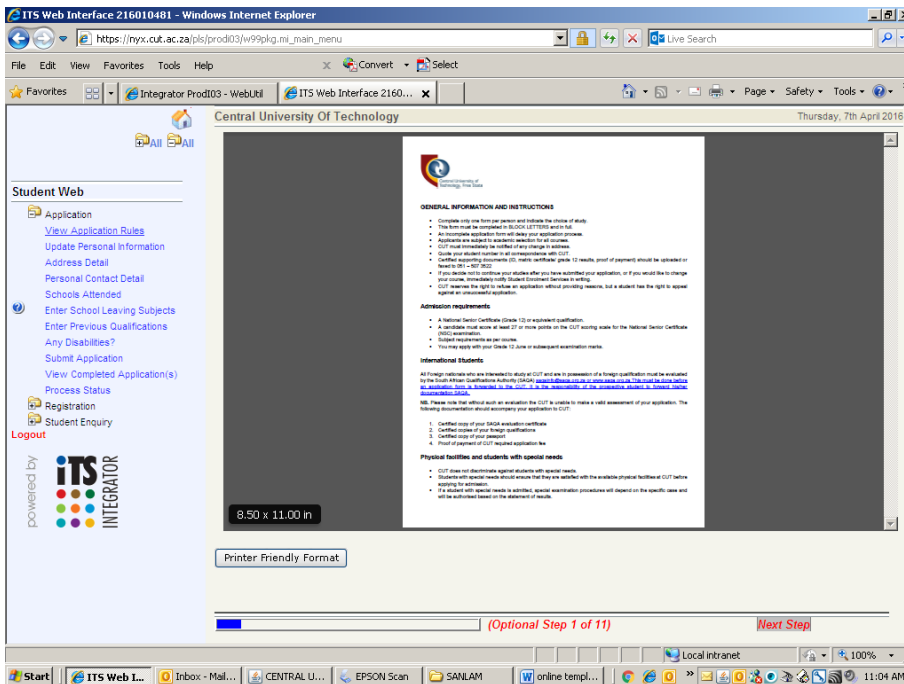
Navigate through the menu pane on the left and click the required option in order to proceed.

The following table provides a brief description of the main processes available to you. Click on the link you require in the left hand menu panel to view the available sub-processes or process steps within each of the displayed processes.

Application	This functionality is used by prospective students to submit their intended application information online.
Registration	This functionality is used by admitted students to register online.
Student Enquiry	This functionality is used for general student related enquiries (e.g. to check admission status)

[Contact Us | About Us | Disclaimer | Terms & Conditions | Privacy & Security Statement]

STEP 1: Click on “I agree”. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology

Thursday, 7th April 2016

Student Web

Application

View Application Rules

Update Personal Information

Address Detail

Personal Contact Detail

Schools Attended

Enter School Leaving Subjects

Enter Previous Qualifications

Any Disabilities?

Submit Application

View Completed Application(s)

Process Status

Registration

Student Enquiry

Logout

powered by ITS INTEGRATOR

8.50 x 11.00 in

Printer Friendly Format

(Optional Step 1 of 11) [Next Step]

GENERAL INFORMATION AND INSTRUCTIONS

- Complete only one form per person and include the initials of study.
- The form must be completed by 2021 CUT/ETS enrolment.
- An incomplete application form will delay your application process.
- Applications are subject to available seats for courses.
- CUT may communicate by e-mail if any change in process.
- Quote your student number on all correspondence with CUT.
- Cut-off application deadline for CUT enrolment (Grade 12 results, proof of payment) should be uploaded on 1st April 2016.
- Form should be submitted after you have submitted your application, or if you would like to change your course, immediately notify Student Enquiries by e-mail.
- CUT reserves the right to withdraw an application without providing reasons, but a student has the right to appeal against an unsuccessful application.

Admission requirements

- A National Senior Certificate (Grade 12) or equivalent qualification.
- A candidate must score at least 27 or more points on the CUT scoring scale for the National Senior Certificate (NSC) examination.
- Other requirements.
- You may apply with your Grade 12 June or subsequent examination results.

International Students

All foreign candidates are interviewed by staff of CUT and a minimum of a foreign qualification must be awarded by the South African Qualifications Authority (SAQA) <http://www.saqa.gov.za> or an equivalent qualification. The qualification must be at least equivalent to a South African Grade 12. All the <http://www.cut.ac.za> and the <http://www.saqa.gov.za> websites should be consulted.

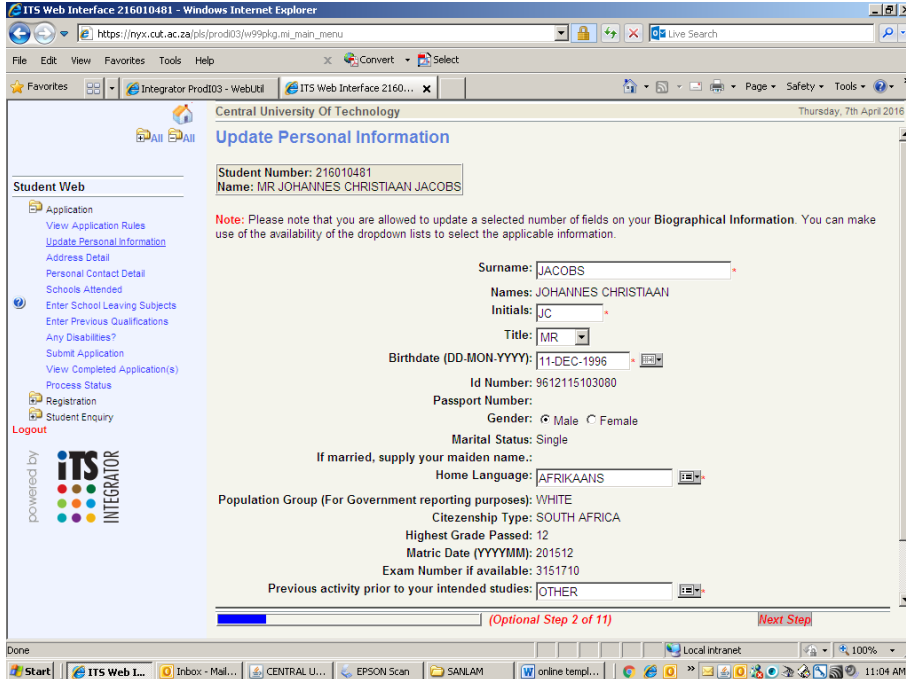
NB: Please note that without such an evaluation the CUT is unable to make a valid assessment of your application. The following documentation should accompany your application to CUT:

- Completed copy of your South African certificate
- Certificate copies of your foreign qualification
- Completed copy of your passport
- Proof of payment of CUT required application fee

Physical facilities and students with special needs

- CUT does not discriminate against students with special needs.
- Students with special needs should ensure that they are satisfied with the available physical facilities of CUT before applying for admission.
- If a student with special needs is admitted, specific examination provisions will depend on the specific case and will be determined based on the assessment of needs.

STEP 2: Verify if personal information is correct. Edit if needed and Save. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology

Thursday, 7th April 2016

Update Personal Information

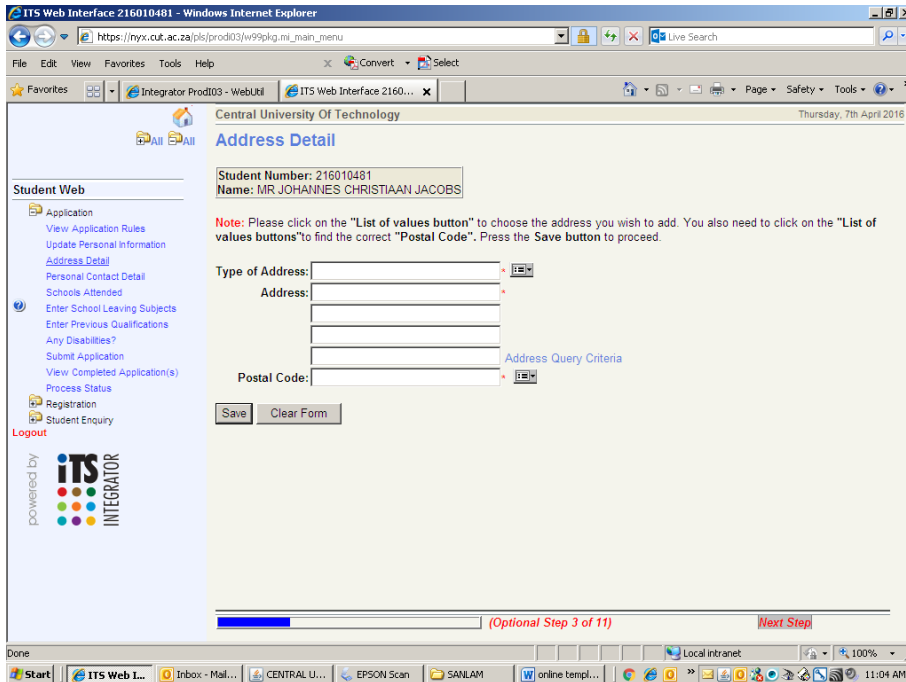
Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

Note: Please note that you are allowed to update a selected number of fields on your **Biographical Information**. You can make use of the availability of the dropdown lists to select the applicable information.

Surname: JACOBS
Names: JOHANNES CHRISTIAAN
Initials: JC
Title: MR
Birthdate (DD-MON-YYYY): 11-DEC-1996
Id Number: 9612115103080
Passport Number:
Gender: Male Female
Marital Status: Single
If married, supply your maiden name.:
Home Language: AFRIKAANS
Population Group (For Government reporting purposes): WHITE
Citizenship Type: SOUTH AFRICA
Highest Grade Passed: 12
Matric Date (YYYYMM): 201512
Exam Number if available: 3151710
Previous activity prior to your intended studies: OTHER

(Optional Step 2 of 11) [Next Step](#)

STEP 3: Enter address details and Save. Account and Next of Kin address. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology

Thursday, 7th April 2016

Address Detail

Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

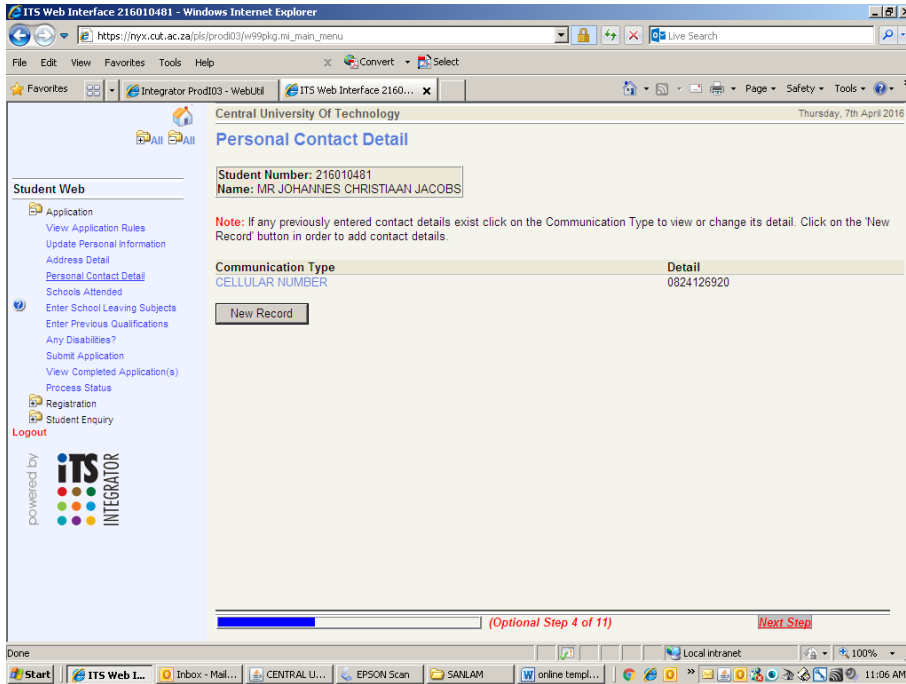
Note: Please click on the "List of values button" to choose the address you wish to add. You also need to click on the "List of values buttons" to find the correct "Postal Code". Press the **Save** button to proceed.

Type of Address:
Address:

Postal Code: [Address Query Criteria](#)

(Optional Step 3 of 11) [Next Step](#)

STEP 4: Enter contact details. Click on new record in order to capture home telephone, next of kin cellphone. Save. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pk/prod03/w99plg_mi_main_menu

Central University Of Technology

Thursday, 7th April 2018

Personal Contact Detail

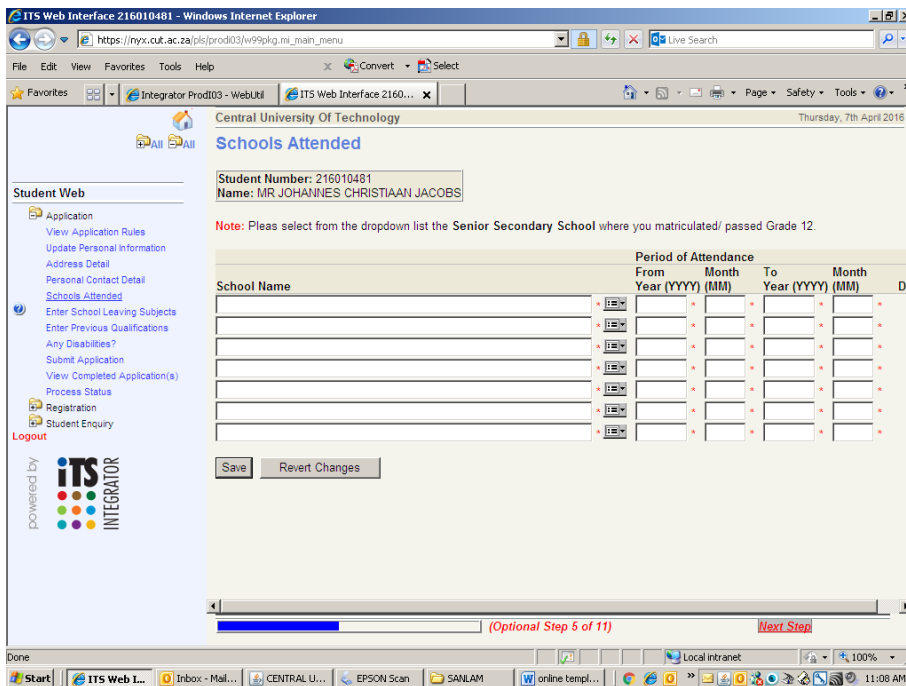
Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

Note: If any previously entered contact details exist click on the Communication Type to view or change its detail. Click on the 'New Record' button in order to add contact details.

Communication Type	Detail
CELLULAR NUMBER	0824126920

(Optional Step 4 of 11) [Next Step](#)

STEP 5: Click on the grey box in the middle and search for school attended. Capture period in high school from to end date. Save. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pk/prod03/w99plg_mi_main_menu

Central University Of Technology

Thursday, 7th April 2018

Schools Attended

Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

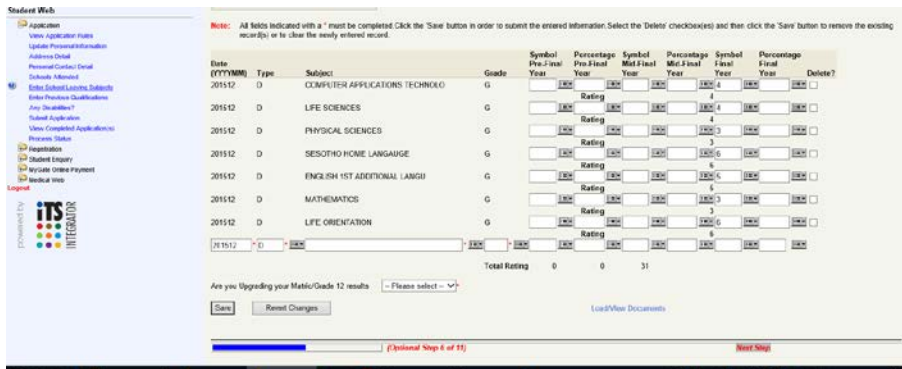
Note: Please select from the dropdown list the Senior Secondary School where you matriculated/ passed Grade 12.

School Name	Period of Attendance			
	From Year (YYYY)	Month (MM)	To Year (YYYY)	Month (MM)

(Optional Step 5 of 11) [Next Step](#)

STEP 6: After capturing their matric marks.

Upload your proof of payment, certified copies of ID, matric results and higher qualification on the bottom right by clicking on Load/View Documents.



Note: All fields indicated with a * must be completed. Click the 'Save' button in order to submit the entered information. Select the 'Delete' checkbox(es) and then click the 'Save' button to remove the existing record(s) or to clear the newly entered record.

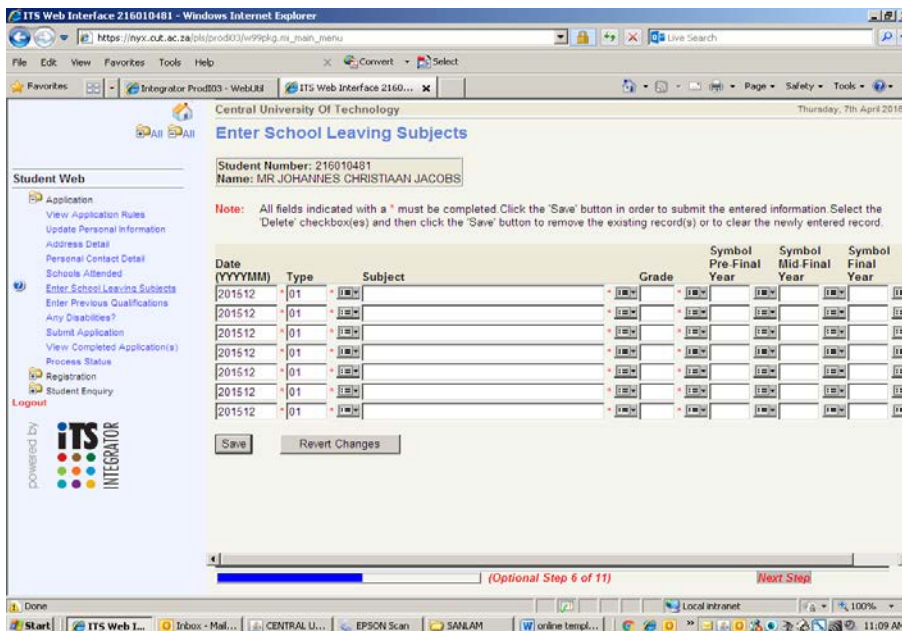
Date (YYYYMM)	Type	Subject	Grade	Symbol Pre-Final Year	Percentage Pre-Final Year	Symbol Mid-Final Year	Percentage Mid-Final Year	Symbol Final Year	Percentage Final Year	Delete?
201512	D	COMPUTER APPLICATIONS TECHNOLOG	G							
201512	D	LIFE SCIENCES	G		Rating					
201512	D	PHYSICAL SCIENCES	G		Rating					
201512	D	SESOTHO HOME LANGUAGE	G		Rating					
201512	D	ENGLISH 1ST ADDITIONAL LANGUAGE	G		Rating					
201512	D	MATHEMATICS	G		Rating					
201512	D	LIFE ORIENTATION	G		Rating					

Total Rating: 0 0 31

Are you upgrading your Matric/Grade 12 results? Flashes select...

(Optional Step 6 of 11) Next Step

STEP 7: Information regarding matric types will appear. Click on Continue. Change matric type accordingly. Choose matric subjects from the grey box. Ensure that it is the correct subject. Change Grade to H,S or G for new matric. Enter level of results, whether pre-final, mid-final or final when already matriculated. Save. Click on next step.



Central University Of Technology
Thursday, 7th April 2016

Enter School Leaving Subjects

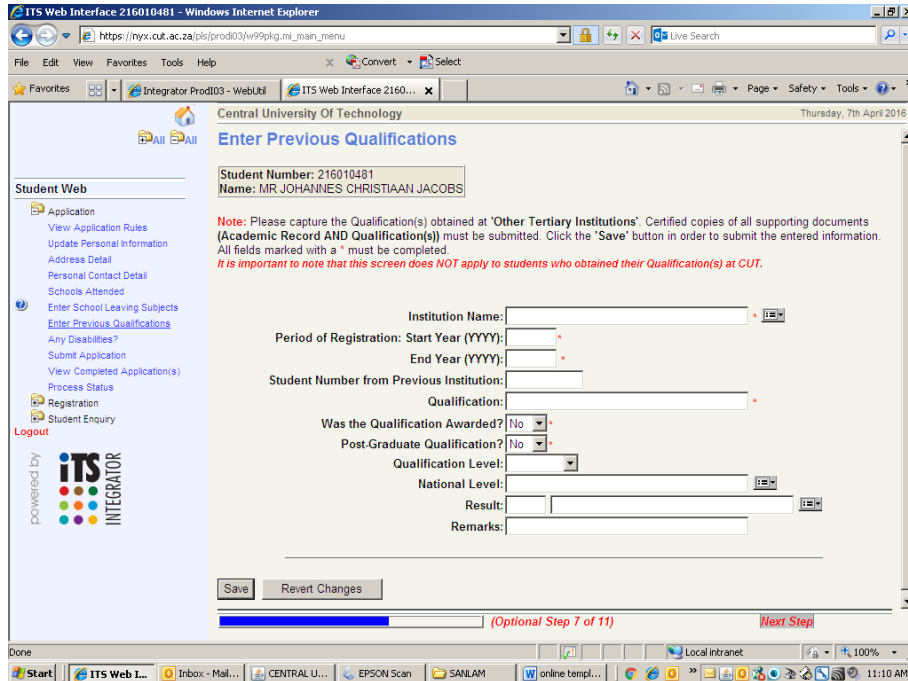
Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

Note: All fields indicated with a * must be completed. Click the 'Save' button in order to submit the entered information. Select the 'Delete' checkbox(es) and then click the 'Save' button to remove the existing record(s) or to clear the newly entered record.

Date (YYYYMM)	Type	Subject	Grade	Symbol Pre-Final Year	Symbol Mid-Final Year	Symbol Final Year
201512	01					
201512	01					
201512	01					
201512	01					
201512	01					
201512	01					
201512	01					

(Optional Step 6 of 11) Next Step

STEP 8: Enter previous qualification if applicable. Save. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology

Thursday, 7th April 2016

Enter Previous Qualifications

Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

Note: Please capture the Qualification(s) obtained at 'Other Tertiary Institutions'. Certified copies of all supporting documents (Academic Record AND Qualification(s)) must be submitted. Click the "Save" button in order to submit the entered information. All fields marked with a * must be completed. It is important to note that this screen does NOT apply to students who obtained their Qualification(s) at CUT.

Institution Name:

Period of Registration: Start Year (YYYY): End Year (YYYY):

Student Number from Previous Institution:

Qualification:

Was the Qualification Awarded?

Post-Graduate Qualification?

Qualification Level:

National Level:

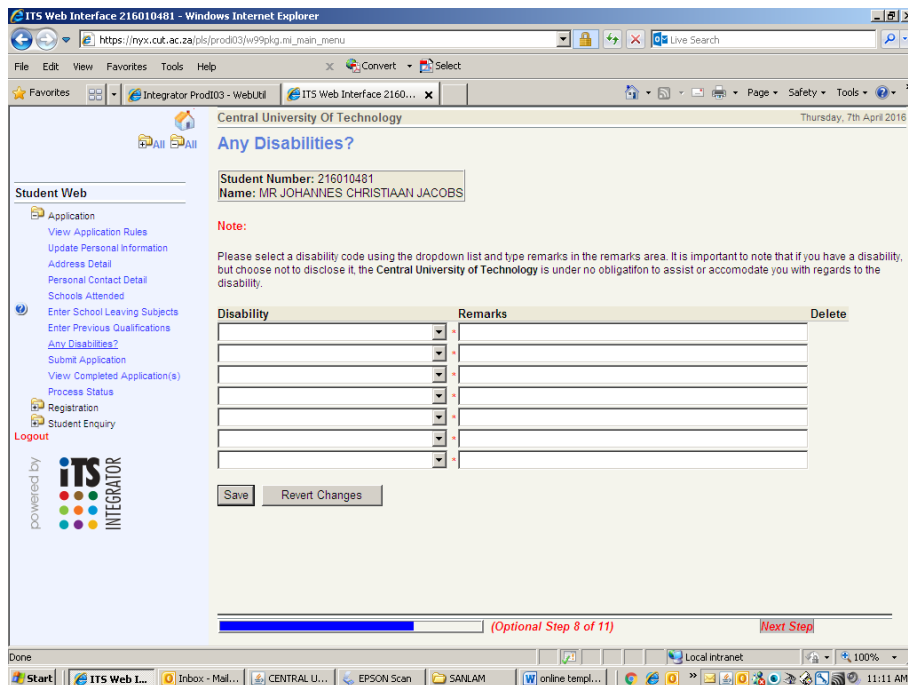
Result:

Remarks:

Save Revert Changes

(Optional Step 7 of 11) **Next Step**

STEP 9: Enter disabilities if applicable. Save. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology

Thursday, 7th April 2016

Any Disabilities?

Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

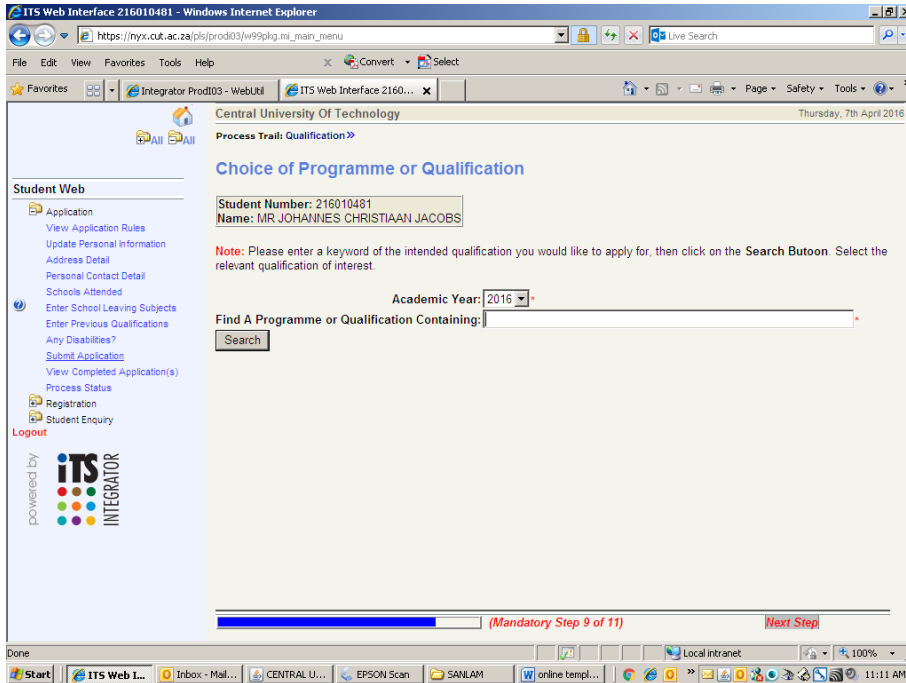
Note: Please select a disability code using the dropdown list and type remarks in the remarks area. It is important to note that if you have a disability, but choose not to disclose it, the Central University of Technology is under no obligation to assist or accommodate you with regards to the disability.

Disability	Remarks	Delete
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Revert Changes

(Optional Step 8 of 11) **Next Step**

STEP 10: Enter programme you want to apply for and search. **Ensure that you choose the appropriate code.** Save. Click on next step.



ITS Web Interface 216010481 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

Central University Of Technology
Thursday, 7th April 2016

Process Trail: Qualification >>

Choice of Programme or Qualification

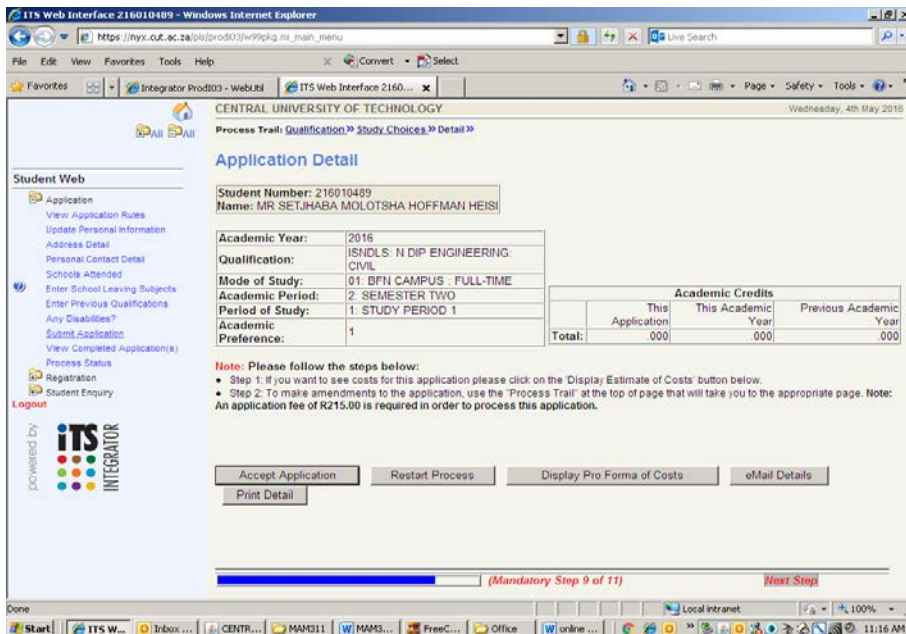
Student Number: 216010481
Name: MR JOHANNES CHRISTIAAN JACOBS

Note: Please enter a keyword of the intended qualification you would like to apply for, then click on the Search Button. Select the relevant qualification of interest.

Academic Year: 2016

Find A Programme or Qualification Containing:

(Mandatory Step 9 of 11) [Next Step](#)



ITS Web Interface 216010489 - Windows Internet Explorer

https://myx.cut.ac.za/pls/prod03/w99plg.mi_main_menu

CENTRAL UNIVERSITY OF TECHNOLOGY
Wednesday, 4th May 2016

Process Trail: Qualification >> Study Choices >> Detail >>

Application Detail

Student Number: 216010489
Name: MR SETJHABA MOLOTSHA HOFFMAN HEISI

Academic Year:	2016
Qualification:	ISNDLS: N DIP ENGINEERING: CIVIL
Mode of Study:	01: BFN CAMPUS : FULL-TIME
Academic Period:	2: SEMESTER TWO
Period of Study:	1: STUDY PERIOD 1
Academic Preference:	1

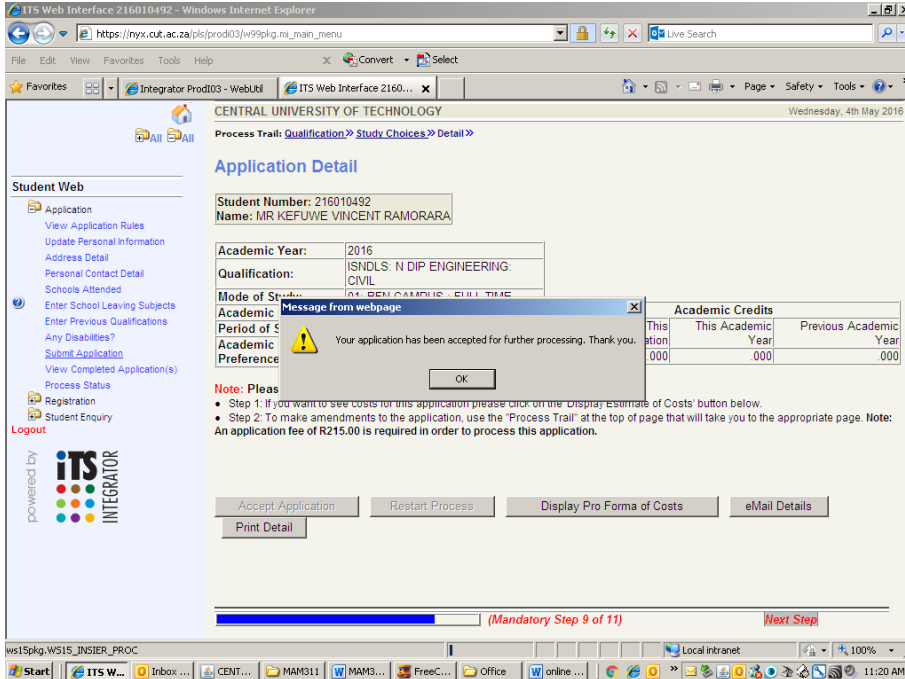
Academic Credits			
	This Application	This Academic Year	Previous Academic Year
Total:	0.00	0.00	0.00

Note: Please follow the steps below:

- Step 1: If you want to see costs for this application please click on the 'Display Estimate of Costs' button below.
- Step 2: To make amendments to the application, use the 'Process Trail' at the top of page that will take you to the appropriate page. Note: An application fee of R215.00 is required in order to process this application.

(Mandatory Step 9 of 11) [Next Step](#)

STEP 11: Click on Accept Application.



Application Detail

Student Number: 216010492
Name: MR KEFUWE VINCENT RAMORARA

Academic Year: 2016
Qualification: ISNDLS: N DIP ENGINEERING: CIVIL

Mode of Study: ON CAMPUS: FULL TIME

Academic Period of 5 Academic Preference

Message from webpage

Your application has been accepted for further processing. Thank you.

OK

Academic Credits	
This Academic Year	Previous Academic Year
000	000

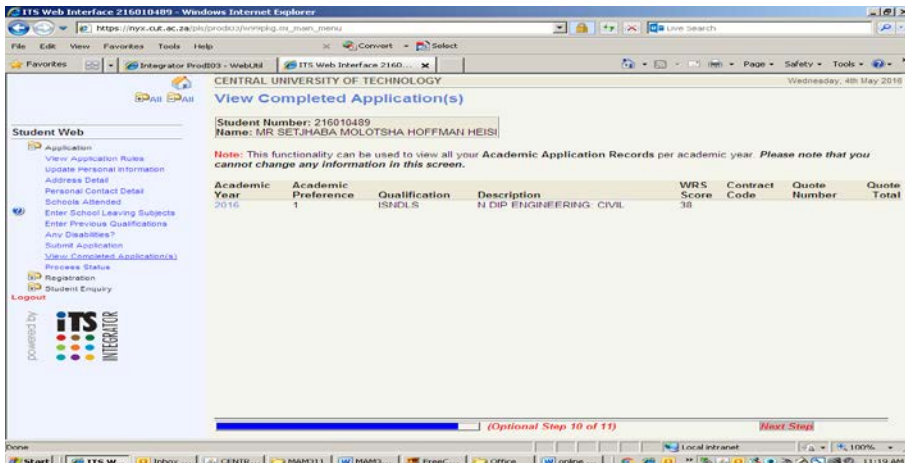
Note: Please

- Step 1: If you want to see costs for this application please click on the 'Display Estimate of Costs' button below.
- Step 2: To make amendments to the application, use the "Process Trail" at the top of page that will take you to the appropriate page. Note: An application fee of R215.00 is required in order to process this application.

Accept Application Restart Process Display Pro Forma of Costs eMail Details Print Detail

(Mandatory Step 9 of 11) Next Step

Your application has been accepted will be displayed.



View Completed Application(s)

Student Number: 216010489
Name: MR SETJHABA MOLOTSHA HOFFMAN HEISI

Note: This functionality can be used to view all your Academic Application Records per academic year. Please note that you cannot change any information in this screen.

Academic Year	Academic Preference	Qualification	Description	WRS Score	Contract Code	Quote Number	Quote Total
2016	1	ISNDLS	N DIP ENGINEERING: CIVIL	38			

(Optional Step 10 of 11) Next Step

Logout

NEXT STEPS IN THE PROCESS

1. Allow for a 4 to 6 week period for feedback from date of application, go to [check application status](#).
2. If your application is accepted, you are given the opportunity to register. Details will update here [Register at CUT](#).

Thank you for applying to the Central University of Technology, Free State (CUT).