

SHORT COURSES INFORMATION, PAYMENT AND REGISTRATION			
Course	Starting date	Price per course	Course code
PHOTOGRAPHY FOR BEGINNERS:			PHOT 101
Evening classes	4 May 2020 27 July 2020	R 2 800, 00	
INTERMEDIATE PHOTOGRAPHY	5 October 2020	R 3 000, 00	PHOT 102
GRAPHIC DESIGN FOR BEGINNERS	4 May 2020 9 November 2020	R 2 800, 00	GD101

Photography for Beginners

This short course in photography is aimed at beginners and keen amateurs that wish to gain a better understanding of their equipment and greater creative control. Class sessions consist of theoretical lectures, practical demonstrations with student participation, weekly assignments and constructive critique sessions. Participants will learn to take better, more technically sound and creatively interesting images and do more with their images once they have been captured. Both black and white and colour digital photography will be covered. This course will be presented by Mr Jano Myburgh, a part time lecturer at the Department of Design and Studio Art, CUT. The course will be offered over a **six**-week period with weekly evening classes on Mondays from 18:00 to 21:00 in room 28 of the main art building. Alternatively, weekend sessions will also be available on Saturday mornings from 09:00 -12:00. You will need to own a digital single lens reflex camera (DSLR) with basic lenses or Prosumer camera (fixed lens camera with full manual control) and a keen interest in photography as well as a USB flash drive with a minimum capacity of 4GB.

Intermediate Photography

This course is for those who already completed the Photography for Beginners short course and have a basic knowledge of digital Photography. This course will be presented by Mr Jano Myburgh, a part time lecturer at the Department of Design and Studio Art, CUT. The course

will be offered over a **six**-week period with weekly evening classes on Mondays from 18:00 to 21:00 in room 28 of the main art building. You will need to own a digital single lens reflex camera (DSLR) with basic lenses or Prosumer camera (fixed lens camera with full manual control) and a keen interest in photography as well as a USB flash drive with a minimum capacity of 4GB

Graphic Design for beginners

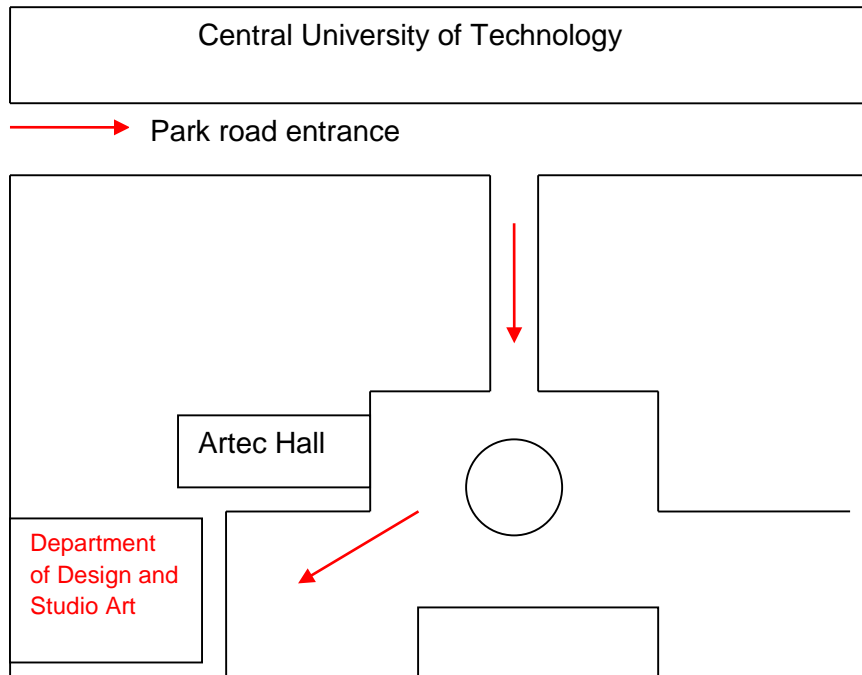
Class sessions consist of theoretical graphic design principles lectures and weekly step-by-step practical assignments which culminate into a final practical assignment that will require the creativity of the participants and the utilization of the skills learnt throughout the course. Many of the more important tools and skills will be covered. By the end of the course, participants will be able to design their own business cards, flyers and logos in Photoshop. This course will be presented by Mrs Christie Bester, a full-time lecturer at the Department of Design and Studio Art, CUT. The course will be offered over a **TWO-WEEK PERIOD** with classes on Monday, Tuesday and Wednesday from 17:30 till 20:30 in lab 10 of the Graphic Design building. All materials are included in the course fee.

The Centre of Creative Development

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1. Map



General information

The CCD strives to help you enhance your creative development through innovative education and training output. Through us you will expand your experiences. We aspire to present training of the highest quality in order for you to fully develop your potential. We also ensure training in the latest trends and developments for your outputs to be as current and market related as possible. Through us you can become the trend-setter within your social circle and/or community.

2. CCD contact details

Centre Manager: Marizanne Janse van Rensburg
Office nr: Room 31, Art building
Tel nr: 051 507 3108
Fax nr: 051 507 3197
Cell: 0824170723
E-mail: mjvrens@cut.ac.za

3. Certificates

Certificates will be awarded on the completion of each course based on the following three categories:

- Attendance alone (minimum of 70%),
- Successful completion of course (minimum of 70% attendance and successful completion of all projects and assignments)
- Completing the course with distinction

4. Assessment

Course attendees must adhere to the evaluation criteria and assessment method to be determined by the appointed tutor.

5. Banking Details

Payments can be made directly into the CUT bank account, using your surname and course code (for example: PHOT101) as a reference. The deposit slip must be presented, mailed or faxed with the registration form to the Centre Manager in order to register.

Bank:	First National Bank
Account name:	Central University of Technology FS
Account number:	62538533531
Account type:	Cheque account
Branch name:	Bloemfontein
Branch Code:	230134
Reference:	Surname and course code

Or: Payments can be made directly at the CUT cashiers into the specified GLA account number (0095 5051), using your surname and course code as reference. Proof of full payment must be presented, mailed or faxed with the registration form to the Centre Manager in order to be admitted to the course. Admission to the courses closes at 12:00 the day before the courses commence.

REGISTRATION FORM

Terms and Conditions

- The centre reserves the right to cancel a course that has not received the appropriate amount of registrations, in which case all registered course goers will be informed and refunded.
- No cancellations will be accepted in less than 10 days before a course or a workshop. A 20% administration fee will be subtracted from the refund within the stipulated 10 day cancellation period. **There will be no refunds in the case where the above terms are not adhered to.**
- Due to unforeseen circumstances, a different tutor might be appointed to present the course other than advertised.
- The maximum amount of attendees per course is set and will not be exceeded.

Please complete the following:

Title: _____	Course and date of course registering for:
Name: _____	1 _____
Surname: _____	2 _____
ID nr. _____	3 _____
Postal address: _____	4 _____
_____	5 _____
Tel nr. _____	6 _____
Cell nr. _____	NAME ON CERTIFICATE: _____
E-mail _____	_____

I hereby accept the terms and conditions as outlined in this registration form.

Signature

Date