

# RESIDENCE ONLINE REGISTRATION GUIDE 2022

Go to the link below to register for residence – **only after your academic registration:**

[https://enroll.cut.ac.za/pls/prodi41/gen.gw1pkg.gw1startup?x\\_processcode=ITS\\_OAP](https://enroll.cut.ac.za/pls/prodi41/gen.gw1pkg.gw1startup?x_processcode=ITS_OAP) or go to Online registration on CUT website: <https://www.cut.ac.za/enrolement-process> Click on “Online registration”

Central University of Technology, Free State

Prospective Students

If you are a prospective student, not registered at this institution, please select the following option:

>>NEW APPLICATIONS<<

Apply, Register, Change personal information, get academic and other information and make payments.

Registered Users: Login Credentials

Student  Personnel  Other  Alumni

Student Number:

Pin:

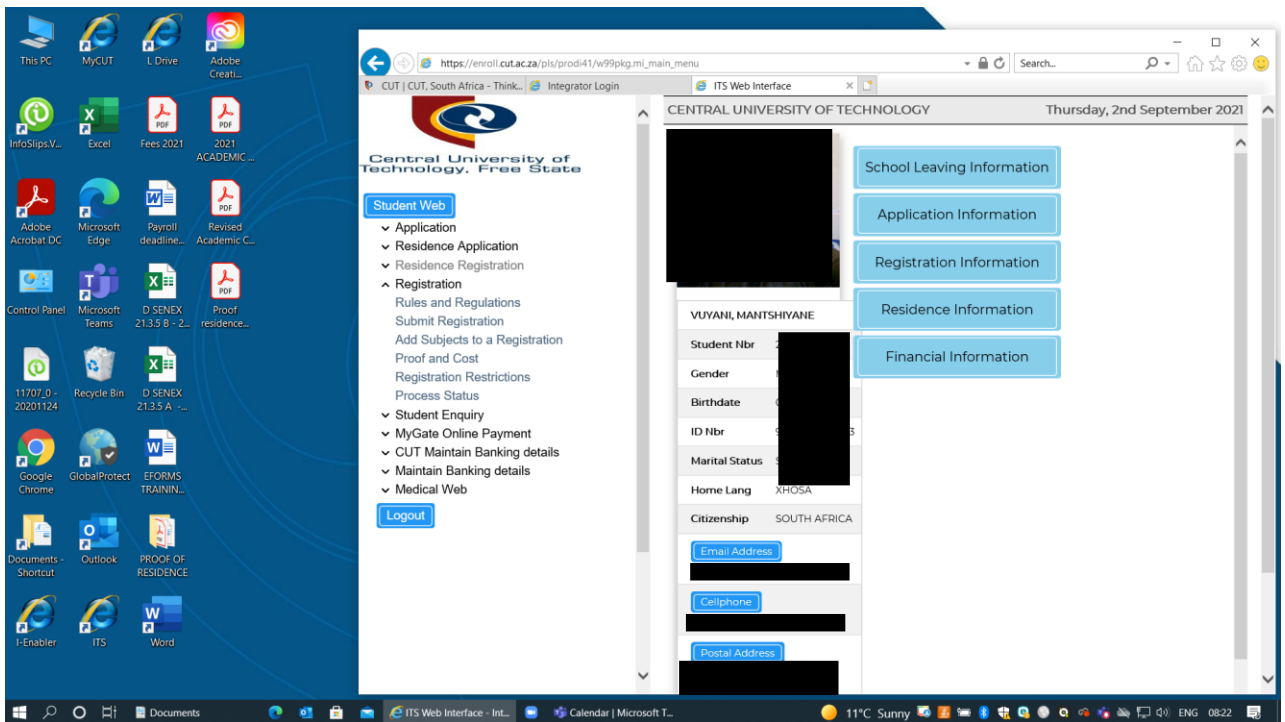
(5 numeric digits. Do not start with a 0.)

Login Forgot Pin Change Pin Request A Pin

Forgot Student Number

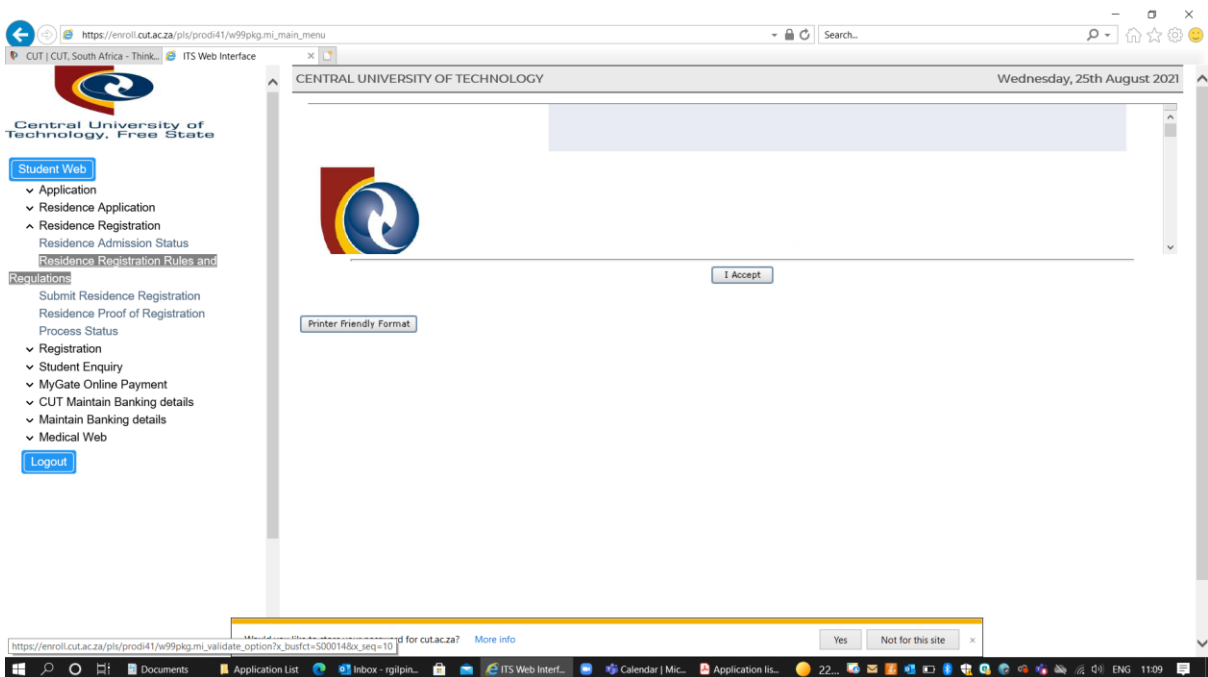
[ Contact Us | About Us | Disclaimer | Terms & Conditions | Privacy & Security Statement | Powered By ]

Add your student number and pin. The following screen will appear



Click left on Residence Registration then Registration Rules and Regulations.

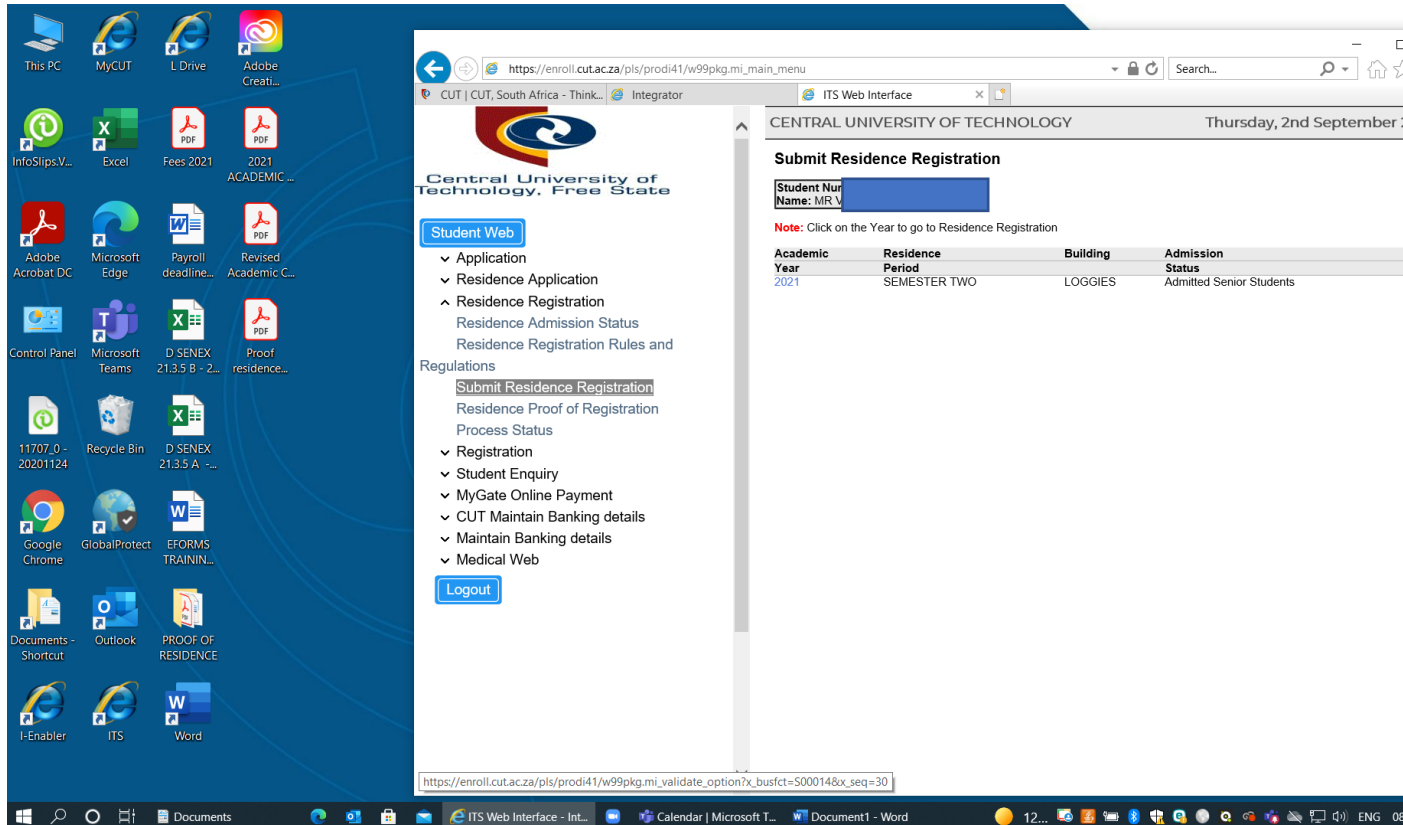
The following screen will appear.



Click on the "Accept" button.

If no accept button appear, continue to the next step.

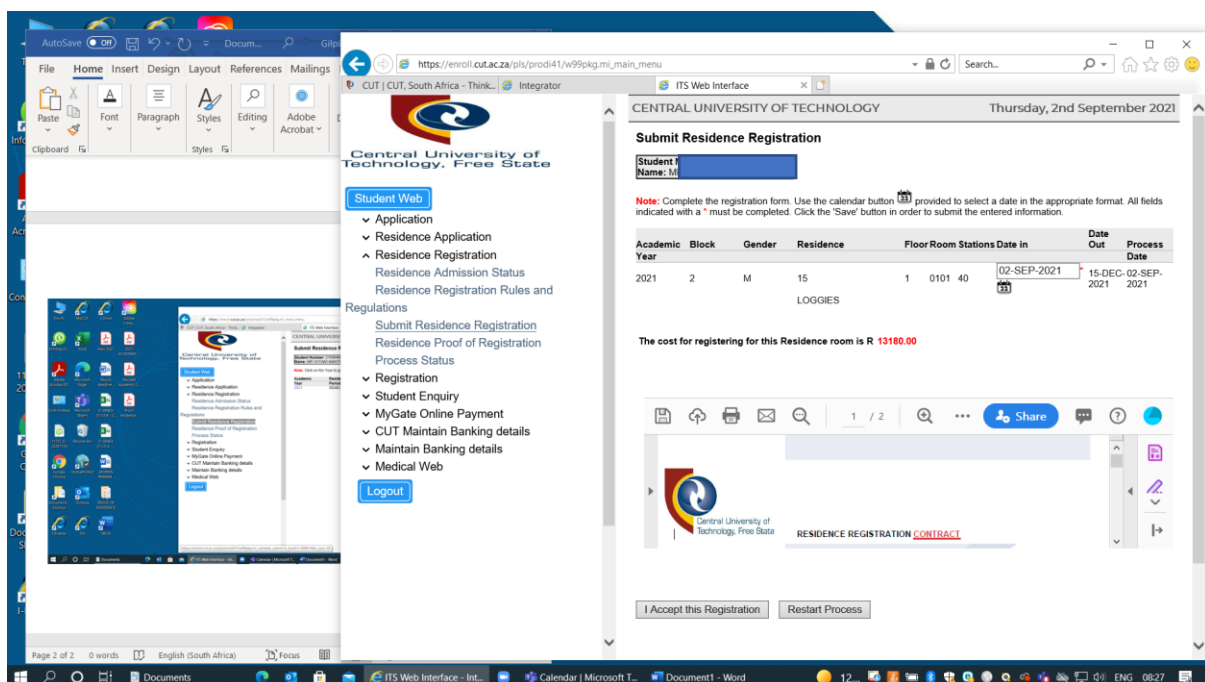
Click left on “Submit Residence Registration”. The following screen will appear.



Click on 2021 in blue. The following screen will appear.

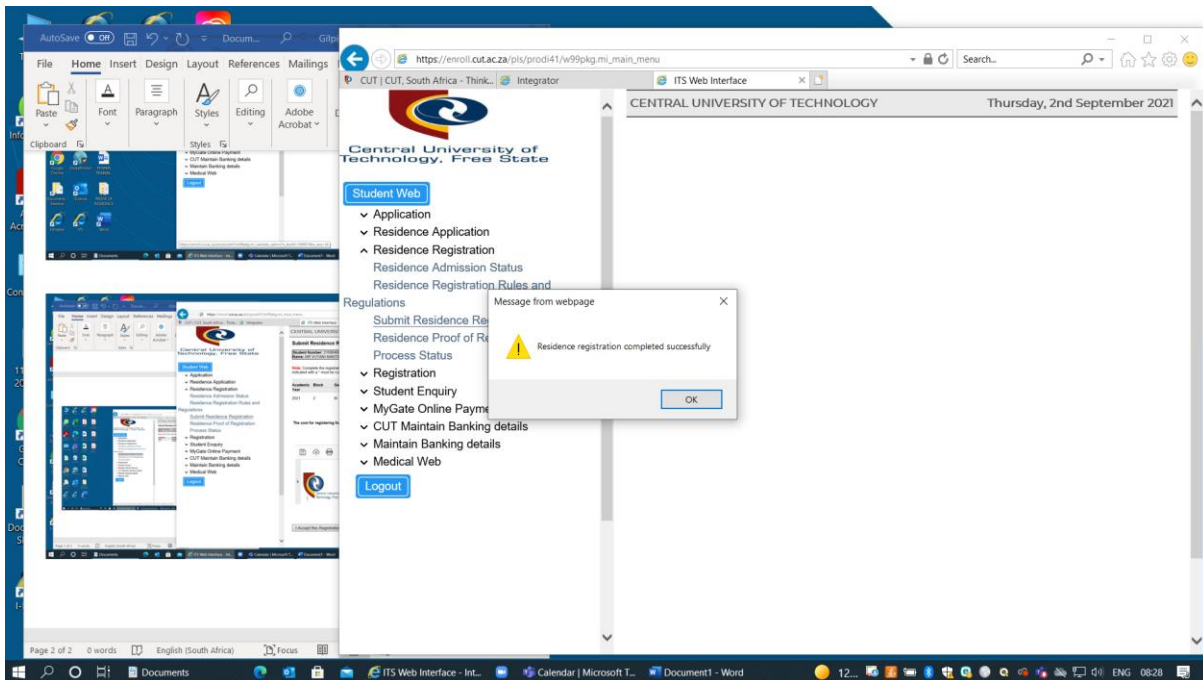
Then click on “I Accept Res Registration”

If you got a message to pay the minimum fee before registration, pay the amount of R3 400-00 and register again.

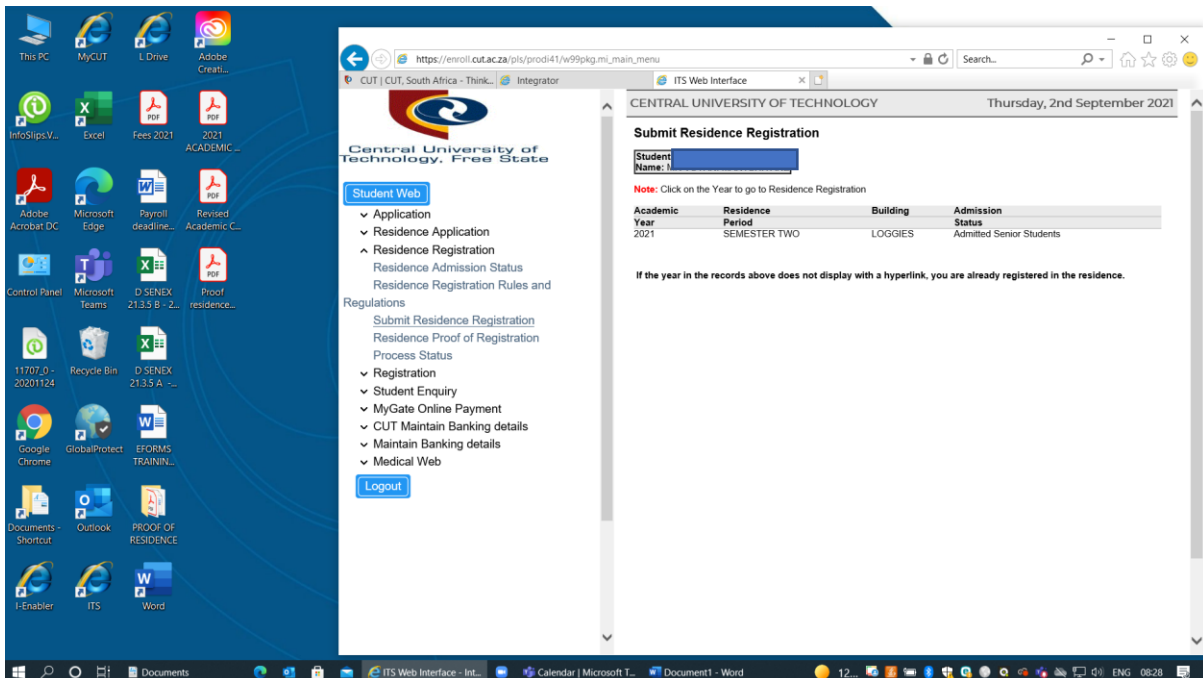


After you click on "I Accept" the following screen will appear.

Click on "OK"



The following screen will appear



**PROVIDE YOUR PROOF OF REGISTRATION AT THE RESIDENCE ON ARRIVAL. HARD COPY OR EMAIL NOTIFICATION.**

If you click on Residence Proof of Registration the following screen will appear.

The screenshot shows a web browser window displaying the 'PROOF OF RESIDENCE REGISTRATION' page for Central University of Technology, Free State. The page is dated Thursday, 2nd September 2021. The navigation menu on the left includes options like 'Application', 'Residence Application', 'Residence Registration', 'Residence Admission Status', 'Residence Registration Rules and Regulations', 'Regulations', 'Submit Residence Registration', 'Residence Proof of Registration', 'Process Status', 'Registration', 'Student Enquiry', 'MyGate Online Payment', 'CUT Maintain Banking details', 'Maintain Banking details', and 'Medical Web'. The main content area features the university logo and the title 'PROOF OF RESIDENCE REGISTRATION TO WHOM IT MAY CONCERN'. It includes a confirmation message: 'This serves to confirm that' followed by student details: 'FULL NAME OF STUDENT', 'IDENTITY NUMBER', and 'STUDENT NUMBER'. Below this, it states: 'Is a registered student of CENTRAL UNIVERSITY OF TECHNOLOGY for 2021 and resides at' followed by 'NAME OF RESIDENCE', 'FLOOR', 'ROOM', 'OCCUPATION DATE', and 'FULL ADDRESS'. A confirmation message at the bottom reads: 'We trust that the above meets with your requirements. Thank you'. The page is signed off by the 'ADMINISTRATIVE OFFICER, STUDENT HOUSING DEPARTMENT'.

If you click on Process Status the following screen will appear.

The screenshot shows a web browser window displaying the 'Residence Registration Process Status' page for Central University of Technology, Free State. The page is dated Thursday, 2nd September 2021. The navigation menu on the left is identical to the previous screenshot. The main content area features the university logo and the title 'Residence Registration'. It includes a message: 'The following records indicate your progress in completing the business process. It is advisable to complete the steps of the business process in the sequence displayed. The compulsory processes in **Bold** MUST still be completed. If these compulsory processes are not completed the business process will be deemed incomplete and it will not be processed.' Below this is a table with the following data:

Step Number	Description	Compulsory	Completed	Preceding Step
1	Residence Admission Status	N	Y	
2	Residence Registration Rules and Regulations	Y	Y	
3	Submit Residence Registration	Y	Y	Residence Registration Rules and Regulations
4	Residence Proof of Registration	N	Y	

Below the table, a message states: 'You have completed all compulsory steps for this process.'

**YOU ARE NOW DONE WITH YOUR RESIDENCE REGISTRATION.**

**THANK YOU**