



Central University of  
Technology, Free State

# 2022 1<sup>st</sup> Semester Student Registration Guide

Bloemfontein Campus

Welkom Campus



Thinking Beyond

# CUT's VISION 2030

Guiding the activities that underpin our Vision.



## **FOREWORD BY THE INSTITUTIONAL REGISTRAR**

It is my pleasure to extend a hearty word of welcome to all CUT students to the 2022 academic year. The CUT community is here to support you every step of the way in your academic journey and career development. You are encouraged to take advantage of every opportunity to develop yourself. This includes utilising the many student resources and support services available to you. We work with your respective faculties to promote a climate that is respectful, supportive, and safe for all our students, and, most importantly to create an environment that is student centred.

It is worthy to always remember that your time is limited to the acquisition of the qualification. Therefore, use the time wisely, be steadfast, and remain focused. The pursuit of education is no one else's but your own. Nothing should stop you from achieving success. Set and maintain practical goals, and do not lose sight of the main reason why you are at this prestigious institution. Live according to the CUT values of *ubuntu, integrity, diversity, innovation and excellence*, in addition to continuing to be resolute and persistent.

It is therefore my pleasure to sincerely thank you for choosing CUT. This we cannot take for granted, because you could have decided to study at another university. I would like to assure you that you have made the right choice.

Have a wonderful, productive and memorable time at CUT. When in doubt, please ask. We are here to serve you.

Kind regards

**DR SALLY DZINGWA**  
**INSTITUTIONAL REGISTRAR**

Dear Student

Registration procedures for the 2022 academic year have been reviewed by the Office of the Registrar, in order to streamline various administrative processes. In an attempt to reduce the contact time and delays, the registration dates are scheduled for all faculties and qualifications for the duration of the registration period. More information is available on the website.

We have started our 2022 academic year in the midst of the pandemic, and as the university, we are responding to its challenges with ingenuity, compassion, and commitment to serving you. CUT is looking forward to welcoming you to the 2022 first-semester registration period. The registration – including, but not limited to, subject changes, additions, terminations, and course changes – will commence online on 26 January 2022 and conclude on 08 February 2022.

CUT values your academic success and would like to assist you to effectively and successfully complete your registration.

**Note:** All Bachelor of Education students must have registered for both semesters during the first-semester registration period. However, those who are just coming for the first semester, still have to register for the 2022 academic year.

## 2022 FIRST-SEMESTER ONLINE REGISTRATION INFORMATION

All relevant information regarding the first-semester registrations is currently available on our website. Click on this link for more information: <https://www.cut.ac.za/enrolment-process>

Ensure that you register on the date specified for your programme in the table below:

### REGISTRATION DATES: ALL FIRST-YEAR AND RETURNING POSTGRADUATE STUDENTS

DATE	FACULTY
26 January	Faculty of Humanities
27 January	Faculty of Engineering, Built Environment and Information Technology
28 January	Faculty of Health and Environmental Sciences
31 January	Faculty of Management Sciences

## REGISTRATION DATES: SENIOR STUDENTS (SECOND-YEAR UNDERGRADUATE ONWARDS)

DATE	FACULTY
03 February	Faculty of Humanities
04 February	Faculty of Engineering, Built Environment and Information Technology
07 February	Faculty of Health and Environmental Sciences
08 February	Faculty of Management Sciences

**End of registration** for first semester and year subjects is **08 February 2022**.

This includes all first-year students, all faculties and all campuses.

## COURSE CONTROL WEEK: CHANGES TO SUBJECTS AND COURSES

Subject and course additions, changes, and terminations should be made during this week. This is late registration. No changes will be made after this period.

<b>STARTS</b>	09 February	<b>All faculties</b>
<b>ENDS</b>	14 February	

## REGISTRATION DATES: FIRST-TIME ENTERING POSTGRADUATE STUDENTS (MASTERS AND DOCTORATE DEGREES)

<b>STARTS</b>	15 February	<b>All faculties</b>
<b>ENDS</b>	31 August	

## INTERNATIONAL STUDENTS

For international students, there is a pre-registration process that takes place during registration, during which international students will be given required compliance forms to complete. In exchange, international students must submit the following documentation five days before registration to [msejake@cut.ac.za](mailto:msejake@cut.ac.za) and [kpakose@cut.ac.za](mailto:kpakose@cut.ac.za).

- Certified copy of a valid passport.
- Certified copy valid study visa issued for the Central University of Technology, Free State
- Certified copy of an asylum/refugee status permit (
- Certified copy (proof) of medical cover with a medical scheme registered in South Africa in terms of the Medical Schemes Act (Act 131 of 1998). Cover must remain valid for the duration of the calendar year. CUT recommends the following medical aid, Momentum Health and Comp Care. ONLY medical aid recognised in South Africa will be accepted. NO hospital plans/insurance will be accepted.
- Proof of payment registration fee (R8600.00).

- Completed MIE form (see attached)
- Completed Compliance form (see attached)

**NB: All compliance papers must be certified; CUT will not accept uncertified copies for registration.**

**Bloemfontein Campus:**

For further guidance/enquiries please contact the Centre for Global Engagement (Room 121 Advance and Marketing Building, Bloemfontein campus):

Ms Cecilia Sejake [msejake@cut.ac.za](mailto:msejake@cut.ac.za)

Ms Katleho Pakose [kpakose@cut.ac.za](mailto:kpakose@cut.ac.za)

Office WhatsApp: 081 484 9651

Join us on WhatsApp using the following link:  
<https://chat.whatsapp.com/IHkhi1NQQ0HlnVKQy0Py5f>

**Welkom Campus:**

Please submit your compliance documents to Mrs Confidence Lekutu [llekutu@cut.ac.za](mailto:llekutu@cut.ac.za) , (Room 5, Admin Block), Tel +27 (0) 57 910 3509

Join us on WhatsApp using the following link:  
<https://chat.whatsapp.com/IHkhi1NQQ0HlnVKQy0Py5f>

For proper guidance on recommended medical aid and application procedures contact:  
Mr. Joseph Brown (SimekaHealth), [Joseph@simekahealth.co.za](mailto:Joseph@simekahealth.co.za) , Tel: +27 (0) 51 400 3801

## RESIDENCE REGISTRATION PROCESS

Send an e-mail to one of the following for all residence enquiries: [rgilpin@cut.ac.za](mailto:rgilpin@cut.ac.za) or [tlenkoane@cut.ac.za](mailto:tlenkoane@cut.ac.za)

## HELPFUL LINKS

If you have forgotten any of your iEnabler credentials, you are able to request them by clicking on the relevant option and click as per example below:

1. How to request your [CUT Pin/Student Number](#) (PDF)
2. Download the [How to Register Guide](#) (PDF)
3. **Watch:** Step-by-step [How to Register](#)
4. University [calendars and year programmes](#)
5. [Faculties](#)
6. [Current Students](#)
7. CUT [COVID-19 Information Hub](#)

## REGISTRATION ENQUIRIES

### FINANCE

FACULTY	E-MAIL CONTACT DETAILS
Faculty of Humanities	<a href="mailto:pkulan@cut.ac.za">pkulan@cut.ac.za</a>   <a href="mailto:litabem@cut.ac.za">litabem@cut.ac.za</a>
Faculty of Engineering, Built Environment and Information Technology	<a href="mailto:tleisa@cut.ac.za">tleisa@cut.ac.za</a>   <a href="mailto:nmbobo@cut.ac.za">nmbobo@cut.ac.za</a>
Faculty of Health and Environmental Sciences	<a href="mailto:tmosala@cut.ac.za">tmosala@cut.ac.za</a>
Faculty of Management Sciences	<a href="mailto:tsebtli@cut.ac.za">tsebtli@cut.ac.za</a>   <a href="mailto:amoleme@cut.ac.za">amoleme@cut.ac.za</a>
Payment Arrangements	<a href="mailto:mchacha@cut.ac.za">mchacha@cut.ac.za</a>   <a href="mailto:moosthuizen@cut.ac.za">moosthuizen@cut.ac.za</a>

## STUDENT ENROLMENT SERVICES

For enquiries regarding administrative advice and [iEnabler](#) pins, contact the following:

ENQUIRY GUIDE	E-MAIL CONTACT DETAILS	CONTACT NUMBER
iEnabler issues, admission processes, pins, etc. – all faculties	<a href="mailto:apply@cut.ac.za">apply@cut.ac.za</a>	Bloemfontein Campus: (051) 507 4242 Welkom Campus: (057) 910 3500
Subject prerequisites	<a href="mailto:mmawoyo@cut.ac.za">mmawoyo@cut.ac.za</a>	
Academic exclusions (e-mail correct campus to avoid delays).	<b>Bloemfontein Campus:</b> <a href="mailto:marlene@cut.ac.za">marlene@cut.ac.za</a>   <a href="mailto:snkoala@cut.ac.za">snkoala@cut.ac.za</a> <b>Welkom Campus:</b> <a href="mailto:llekutu@cut.ac.za">llekutu@cut.ac.za</a>	



## ACADEMIC ADVICE

Use the following details for all enquiries regarding academic advice.

LIST OF HEADS of DEPARTMENTS (HOD'S) / DEANS and OTHER IMPORTANT CONTACT DETAILS - BLOEMFONTEIN AND WELKOM CAMPUSES			
DEPARTMENT	NAME	Email Addresses	APPOINTMENT
GOVERNMENT MANAGEMENT	PROF T VAN NIEKERK	EDWARDST@CUT.AC.ZA	HOD
ACCOUNTING AND AUDITING	DR L STEENKAMP	LLUBBE@CUT.AC.ZA	HOD
BUSINESS MANAGEMENT	PROF MN NAONG	MNAONG@CUT.AC.ZA	HOD
BUSINESS SUPPORT STUDIES	MR E TSHOBKA	ETSHOBKA@CUT.AC.ZA	ACTING HOD
HOTEL SCHOOL	DR DALENE CROWTHER	DCROWTHE@CUT.AC.ZA	ACTING HOD
TOURISM & EVENT MANAGEMENT	MS B DE LKERK	MEYERB@CUT.AC.ZA	ACTING HOD
ACCOUNTING AND AUDITING	MR E DEFREITAS	EDEFREITAS@CUT.AC.ZA	ACTING DEPT MANAGER (WELKOM)
BUSINESS MANAGEMENT & BUSINESS SUPPORT STUDIES	DR V ADONIS	VADONIS@CUT.AC.ZA	DEPT MANAGER (WELKOM)
BUSINESS MANAGEMENT & GOVERNMENT MANAGEMENT	DR S RAMPHOMA	SRAMPHOMA@CUT.AC.ZA	DEPT MANAGER (WELKOM)
	MR B SMITH	BSMITH@CUT.AC.ZA	FACULTY OFFICER
	MR B MOKOMA	BMOKOMA@CUT.AC.ZA	FACULTY ADMINISTRATOR
	<b>PROF A STRYDOM</b>	<b>ASTRYDOM@CUT.AC.ZA</b>	<b>DEAN</b>
INFORMATION TECHNOLOGY	PROF M MASINDE	EMASINDE@CUT.AC.ZA	HOD
ELECTRICAL/ELECTRONIC/COMPUTER ENGINEERING	PROF K KUSAKANA	KKUSAKANA@CUT.AC.ZA	HOD
MECHANICAL/MECHATRONICS ENG	DR GYS JACOBS	GJACOBS@CUT.AC.ZA	HOD
CIVIL ENGINEERING	PROF J GERICKE	JGERICKE@CUT.AC.ZA	HOD
BUILT ENVIRONMENT	PROF E EMUZE	FEMUZE@CUT.AC.ZA	HOD
MATHEMATICS & PHYSICAL SCIENCES	DR G MAKANDA	GMAKANDA@CUT.AC.ZA	HOD
INFORMATION TECHNOLOGY	MR M MOTSOENYANE	MMOTSOEN@CUT.AC.ZA	ACTING DEPT MANAGER (WELKOM)
END USER COMPUTING	MR C WESSELS	CASPER@CUT.AC.ZA	DEPT MANAGER
	MS M MBEO	MMBEO@CUT.AC.ZA	FACULTY OFFICER
	MR B JEREMIAH	BJEREMIA@CUT.AC.ZA	FACULTY ADMINISTRATOR
	DR B KOTZE	BKOTZE@CUT.AC.ZA	ASSISTANT DEAN: TEACHING & LEARNING
	<b>PROF HERMAN VERMAAK</b>	<b>HVERMAAK@CUT.AC.ZA</b>	<b>DEAN</b>
COMMUNICATION SCIENCES	DR BV FREDERICKS	BFREDER@CUT.AC.ZA	HOD
EDUCATIONAL & PROFESSIONAL STUDIES	DR W THABANE	RTHABANE@CUT.AC.ZA	HOD
LANGUAGE & SOCIAL SCIENCES EDUCATION	DR M KIMANZI	MKIMANZI@CUT.AC.ZA	HOD
DESIGN & STUDIO ART	MS M BARNARD	MROWE@CUT.AC.ZA	ACTING HOD
MATHS, SCIENCE & TECHNOLOGY EDUCATION	DR L KALOBO	LKALOBO@CUT.AC.ZA	ACTING HOD
LANGUAGE & SOCIAL SCIENCES EDUCATION	DR C MPHJOJANE	MMPHOJANE@CUT.AC.ZA	ACTING DEPT MANAGER (WELKOM)
COMMUNICATION SCIENCES	DR BP BADENHORST	BBADENHO@CUT.AC.ZA	DEPT MANAGER (WELKOM)
MATHS, SCIENCE & TECHNOLOGY EDUCATION	DR R BHAGWANDEEN	RGUPTA@CUT.AC.ZA	DEPT MANAGER (WELKOM)
POST GRADUATE STUDIES	MR T MATHLO	LMATLHO@CUT.AC.ZA	DEPT MANAGER (BLOEMFONTEIN)
	MR KARABO MOKOENA	KMOKOENA@CUT.AC.ZA	FACULTY OFFICER
	DR TITUS WILLIAMS	TWILLIAMS@CUT.AC.ZA	FACULTY ADMINISTRATOR
POST GRADUATE STUDIES	PROF G SCHLEBUSCH	GSCHELEBU@CUT.AC.ZA	ASSITANT DEAN: TEACHING AND LEARNING
	DR A MODISE	MAMODISE@CUT.AC.ZA	ASSISTANT DEAN: RESEARCH, INNOVATION AND ENGAGEMENT
	<b>PROF WENDY SEILALENTA</b>	<b>WSEILALE@CUT.AC.ZA</b>	<b>DEAN</b>
AGRICULTURE	PROF PJ FOURIE	PFOURIE@CUT.AC.ZA	HOD
HEALTH SCIENCES	DR H MFENGWANA	PNTSOELI@CUT.AC.ZA	HOD
CLINICAL SCIENCES	DR J DU PLESSIS	DUPLESJ@CUT.AC.ZA	HOD
LIFE SCIENCES	DR J NKHEBENYANE	SNKHEBEN@CUT.AC.ZA	ACTING HOD
	MR WONGA MBIJEKANA	WMBIJEKANA@CUT.AC.ZA	FACULTY OFFICER
	MS BOIPELO MOOKETSI	BMOOKETSI@CUT.AC.ZA	FACULTY ADMINISTRATOR
	<b>PROF H FRIEDRICH-NEL</b>	<b>HFRIED@CUT.AC.ZA</b>	<b>ACTING DEAN</b>