

GUIDELINES FOR THE SUBMISSION AND PUBLICATION OF PAPERS

1. Papers are published in English. The preferred length is between 5000-5500 words, excluding the reference list, figures, graphs and images. All papers should be accompanied by a 150-200 word abstract in English.
2. All papers should have three to five keywords. This should be part of the abstract of the paper.
3. Papers should be properly edited, stylistically polished and carefully proofread.
4. Source references in the text should be in the abridged Harvard referencing style.
5. All footnotes should be regarded as footnotes.
6. Abbreviations and acronyms should be written out the first time that they are used.
7. Italics should not be overused for emphasis. Latin phrases such as *per se* must be italicised. Words in languages other than that of the manuscript should be given in quotation marks.
8. Authors may suggest the names of three to five potential reviewers (with a short motivation as to why a particular reviewer is nominated and an indication of any possible conflict of interest should that particular reviewer be used).
9. Refereeing is always anonymous. All papers will be peer reviewed by two referees and the editorial team.
10. Page fees of ZAR 500.00 per page will be charged on the publication of the paper.
11. On submission of a paper, each paper must be accompanied by the following information:
 - i. Title of paper
 - ii. Corresponding author
 - iii. Full details of author(s)
 - iv. Ethical approval of research project (for clinical and animal research)
 - v. Ethical clearance by authors' home research committee if human subjects are involved in the research
 - vi. Research problem/focus of the paper (maximum: 100 words)
 - vii. What new knowledge is created: List three major findings (maximum: 100 words per finding)
 - viii. Indication how the paper meets the scope of the JNGS (maximum: 100 words).
 - ix. Indication of each author's percentage of participation in writing the paper.

Note: The purpose of this submission is to act as self-assessment by the author(s) and to involve the author(s) in the quality assurance of a paper.

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