

ACADEMIC STRUCTURE AND STUDENT ENROLMENT SERVICES

STUDENT IENABLER: ACADEMIC EXCLUSION USER MANUAL

GUIDE FOR APPLYING FOR ACADEMIC EXCLUSION



Step1: Login to Student iEnabler

1.Go to Student iEnabler

2. You need to login using your student number and pin (It is important to keep you pin confidential)

Registered Users: Login Credentials
Student Number:
Pin:
(5 numeric digits.Do not start with a 0.)
Login Forgot Pin Change Pin Request A Pin
Forgot Student Number

CENTRAL UNIVERSITY OF TECHNOLOGY TESTI41	
Central University of Technology, Free State	
Prospective Students	Registered Users: Login Credentials
If you are a prospective student, not registered at this institution, please select the following option:	© Student OPersonnel Other OAlumni
Apply, Register, Change personal information, get academic	Pin:
and other information and make payments.	
	(5 numeric digits.Do not start with a 0.)
	Login Forgot Pin Change Pin Request A Pin
	Forgot Student Number



Step 2: Once logged in, your profile will appear:



Step 3: Click on Student Admin on the left:

	CENTR	AL UNIVERSITY OF TECHNOLOGY TESTI41			
	Appea	s			
Central University of Technology, Free State	Student Name: M	Nu R S			
Student Web	Note:	 Click on the hyperlink if you want to appeal a specific status. If there is no hyperlink on the status code the status has either already 	ady been appealed or the ti	me for appeals ha	as expired.
Application	Status	Status	Qualification	Start	Appeal By
 Returning Students Application 		Description	/Subject	Date	Date
 Residence Application 	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	19-JUL-2024
 Residence Registration 	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	19-JUL-2024
w Degistration	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	19-JUL-2024
 Registration 	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-18	19-JUL-2024
 Student Admin 	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-18	19-JUL-2024
Request Paper Re-Mark	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-18	19-JUL-2024
Appeals	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		04-FEB-19	19-JUL-2024
Description of the state of the second	BLB3**	ACADEMICALLY EXCLUDED STOP REGISTRATION		08-JAN-20	19-JUL-2024
Request Special Exam					
 Student Enquiry 	* Days al	lowed for appeal have expired			
	** Annea	cycle is closed			



Step 4: On the left side, select the Appeals.

	CENTRAL UNIVERSITY OF TECHNOLOGY TESTI41			
Central University of Technology, Free State	Appeals Student N Name: MR			
 Student Web Application Returning Students Application 	Note: Click on the hyperlink if you want to appeal a specific status. If there is no hyperlink on the status code the status has either already Status Status	been appealed or the ti Qualification	me for appeals ha	Appeal By
 Residence Application Residence Registration Residence Registration 	BLB3** ACADEMICALLY EXCLUDED STOP REGISTRATION BLB3** ACADEMICALLY EXCLUDED STOP REGISTRATION BLB3** ACADEMICALLY EXCLUDED STOP REGISTRATION	/Subject	15-DEC-15 15-DEC-15 15-DEC-15	Date 19-JUL-2024 19-JUL-2024 19-JUL-2024
Registration Student Admin Request Paper Re-Mark <u>Appeals </u>	Click on Appeals		03-JAN-18 03-JAN-18 03-JAN-18 04-FEB-19 08-JAN-20	19-JUL-2024 19-JUL-2024 19-JUL-2024 19-JUL-2024 19-JUL-2024
Request Special Exam Student Enquiry	* Days allowed for appeal have expired * Appeal cycle is closed		00 0/11/20	10 002 2024

Step 5: On the right side, select the highlited **BLB 3 academically excluded option** in blue.

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Appea	als										
Studen	t Nu										
Name:	MR										
Noto	 Click on the hyperlink if you want to appeal a specific state 	tuc									
Note.	 If there is no hyperlink in you want to appear a specific state 	either already be	en appealed o	or the time for ap	peals has e	xpired.					
		,									
Status	Status	Qualification	Start	Appeal By	Request	Outcome	Upload	Cancel Reason			
	Description	/Subject	Date	Date	Number		Documentation				
BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024							
BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024							
BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024							
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Step 6: Complete the motivation block and click the save button at the bottom.

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	Appeals						
Central University of Technology, Free State	Student Name: M						
Student Web	Year 2024 Status BLB3						
 Application 	Qual/Subj/Student Q - M_MSEM						
 Returning Students Application 	Appeal Date 11-DEC-2024						
 Residence Application 							
 Residence Registration 							
 Registration 	Motivation						
▲ Student Admin							
Request Paper Re-Mark	Save Clear Form						
Appeals							
Request Special Exam							

Step 7: when saved "in Progress" statement will appear with option load document click the save button at the bottom.

	CENTR	AL UNIVERSITY OF TECHNOLOGY TESTI	41				W	ednesday, 11th D	ecember 2024
	Appea	lls							
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e Application	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024				
e Registration	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024				
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Admin	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-10	11-DEC-2024				
Baper Be-Mark	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-18	11-DEC-2024				
	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		04-FEB-19	11-DEC-2024				
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Step 8: upload supporting documents to assist your appeal and click the save button.

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Student Web • Application • Returning Students Application • Residence Application • Residence Registration • Registration • Registration • Student Admin Request Paper Re-Mark Appeals Request Special Exam • Student Enquiry • Assessments and Graduations • Maintain Banking details • Advmo Online Payment • CUT Maintain Banking details • Flywire Online Payment • Student Finance • Medical Web • Verify Biographical Detail	Appeals ITS Web Interface - Work - Microsoft Edge	X N Upload Documentation ss. Load/View Documents Grave is Documentation



Step 9: you will be able to track the progress of the appeal under outcome column.

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Student Web		Description	/Subject	Date	Date	Number			Docume	ntation			
 Application 	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024								
 Returning Students Application 	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		15-DEC-15	11-DEC-2024								
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 Residence Registration 	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-18	11-DEC-2024								
 Registration 	BLB3	ACADEMICALLY EXCLUDED STOP REGISTRATION		03-JAN-18	11-DEC-2024								
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