



# RECRUITMENT ADVERTISEMENT

## REGISTRAR Wellness Centre

|  |  |                                      |                              |
|--|--|--------------------------------------|------------------------------|
| <b>POST TITLE</b>                              | <b>Nurse: Primary Health Care (PHC)</b><br><i>Bloemfontein campus</i>  |                                      |                              |
| <b>REFERENCE NUMBER</b>                        | • 505  | <b>CLOSING DATE FOR APPLICATIONS</b> | • 31 May 2019                |
| <b>POST LEVEL</b>                              | • P9   | <b>NATURE OF APPOINTMENT</b>         | • Permanent support services |
| <b>MINIMUM QUALIFICATION &amp; EXPERIENCE</b>  | <ul style="list-style-type: none"> <li>• 3 years National Diploma in Nursing with Community Health Nursing Science</li> <li>• 2 years' experience in the service provision of a Primary Health Care Clinic or equivalent in Higher Education setting</li> <li>• Registered as Professional Nurse with SANC</li> <li>• Intermediate Excel &amp; Word proficiency</li> </ul> |                                      |                              |
| <b>DESIRED QUALIFICATION AND/OR EXPERIENCE</b> | <ul style="list-style-type: none"> <li>• 3 years National Diploma in Nursing with Management, Community Health Nursing Science &amp; Primary Health</li> <li>• 1 year Primary Health Nursing Science experience</li> <li>• 5 years' experience in the service provision of a Primary Health Care Clinic or equivalent</li> </ul>   |                                      |                              |
| <b>DIRECT ENQUIRIES TO</b>                     | • Mr G Cronje at 051 507 3156 or gcronje@cut.ac.za   |                                      |                              |

### MAIN TASKS

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| 1. Planning and provision of Primary Health Care Clinic services | 2. Assist with the management of administration of the clinic and patients |
| 3. Facilitate training, information and briefing sessions        | 4. Act as 2nd in command in absence of the Manager                         |
| 5. Compile and submit reports                                    | 6. Represent the unit internally and externally at different forums        |

### IMPORTANT INFORMATION REGARDING YOUR APPLICATION

*(Kindly ensure that you read and comply before submitting your application)*

- Please complete a separate application form for each post.
- The University may decide to consider only completed applications consisting of ALL the documents listed below for selection.
  - A completed and signed CUT application form;
  - A comprehensive Curriculum Vitae;
  - A **certified** copy of a South African identity document or a passport;
  - A complete set of **certified** copies of qualifications (only certified copies of documents are required. Please do NOT submit any original documents); and
  - A **certified** copy of the SAQA accreditation of any qualifications obtained at education institutions outside South Africa.

### GENERAL REMARKS

- Candidates will be recruited and appointed in accordance with the Employment Equity and Affirmative Action Programmes of the Central University of Technology, Free State.
- The Central University of Technology, Free State reserves the right to conduct/employ a third party to conduct a background investigation in respect of all short-listed candidates.
- Correspondence will be limited to short listed candidates only. If you haven't received feedback in four weeks, consider your application not shortlisted.
- The Central University of Technology, Free State reserves the right not to make an appointment in the advertised post and/or to appoint other suitable persons recruited by means other than this advertisement. Appointment, either on a permanent or contract basis, will be negotiated with the successful candidate.
- Application forms are available from the Human Resources section, ZR Mahabane Building, CUT Campus, Bloemfontein or on CUT's website.
- Complete applications, quoting the specific reference number, should reach CUT on or before the closing date via:

#### **By hand:**

The Resourcing office, Human Resources  
Central University of Technology, Free State  
ZR Mahabane building

#### **By mail:**

The Resourcing Office, Human Resources  
Central University of Technology, Free State  
ZR Mahabane building

#### **By e-mail:**

[jobs@cut.ac.za](mailto:jobs@cut.ac.za)

20 Pres. Brand Street  
Bloemfontein

Private Bag X20539  
Bloemfontein, 9300