



Central University of
Technology, Free State

JOIN THE TEAM

Customer service

Integrity

Diversity

Innovation

Excellence

Senior Director: Legal Services (Peromnes level 4)



Bloemfontein Campus

REGISTRAR | Legal Services Unit | Ref 509



About the
position

Main purpose of the job

To direct the operations of legal, compliance, policy and related services for both Bloemfontein and Welkom campuses

Main tasks

1. Strategic and operational plans	6. Policies and procedures
2. Good governance	7. Drafting of legal documents
3. Institutional compliance	8. Budgetary and cost control
4. Disciplinary matters	9. Staff Development and supervision
5. Legal opinions	10. Representation



About the
appointment

Nature of appointment

Five-year Senior Manager performance-based contract

Minimum salary scale (Total Cost to Company)

R1 398 329 per annum

Candidates will be recruited and appointed in accordance with the Employment Equity and Affirmative Action Programmes of the Central University of Technology, Free State.

Female candidates, in particular, who meet the stated requirements are encouraged to apply.

Minimum Qualification/ Knowledge and/or Experience

- Master of Law (LLM) degree with an undergraduate law degree
- At least 5 years' relevant experience
- An admitted attorney with right of appearance in the High Court

Desired Qualification/ Knowledge And/Or Experience

- An applicable Ph. D degree
- At least 10 years' relevant experience
- Experience in legal services in Higher Education will be an advantage



What are we
looking for?



Interested?

Job-Related Enquiries

Dr N Mrwetyana ☎ 051 507 3150 ✉ nmrwetyana@cut.ac.za

Remuneration, Benefits and Process Enquiries

Recruitment Office ☎ 051 507 3012 ✉ jobs@cut.ac.za

To find out more or to apply, visit www.cut.ac.za/careers or send an email to jobs@cut.ac.za

CLOSING DATE FOR APPLICATIONS – 8 May 2020

THINKING BEYOND