

RECRUITMENT ADVERTISEMENT

FACULTY OF MANAGEMENT SCIENCES Welkom Campus

Part-time lecturers for 2021

- Appointed on an hourly basis for specific semester and/or year subjects (teaching, learning & assessment and related administration).
- The hourly rate of payment depends on the part-time lecturer's qualifications and experience.
- The format of lectures can be expected to be face-to-face, via remote teaching, or a combination/hybrid format, depending on Covid-19 regulations. Facilitation and assessment formats will be subject to change on short notice. Lecturers will be expected to have their own laptop computer.

REFERENCE NUMBER	• FMS2020W	CLOSING DATE FOR APPLICATIONS	• 12 February 2021
MINIMUM QUALIFICATION & EXPERIENCE	- An appropriate B. Tech / Honours, Master's or Doctorate degree (depending on the level of presentation). - The Law service subject lecturing staff applicants must have a relevant Law qualification such as an LLB or LLM qualification. - Previous lecturing experience will serve as a recommendation. - Experience with electronic education (Blackboard) is recommended.		
DIRECT ENQUIRIES AND SUBMIT APPLICATIONS TO	- Ms T Chabana - Ms N Nonyane	Business Support Studies Accounting and Auditing, Government Management and Business Management	057 910 3526 or mchabana@cut.ac.za 057 910 3686 or nmphore@cut.ac.za

SUBJECT FIELD(S)

Business Support Studies	(1) Diploma: Office Management and Technology Business Studies I & II • Information Administration I & II • Work-Integrated Learning for Office Management and Technology I & II • Computer Usage I & II <i>(The lecturers for the above subjects must be able to give class during the day time)</i> (2) BTech: Project Management Strategic Management IV • Entrepreneurship IV • Project Quality IV • Operational Research IV • Project Management Process IV • Project Accounting IV • Project Resources IV • Project Research IV (3) Advanced Diploma: Applied Management Management fundamentals for first line managers • Quantitative techniques & basic financial analysis tools • International management • Project management fundamentals • Entrepreneurship principles and practices • Strategic management • Procurement management • Research skills • Responsible business practice • Supply chain management • Monitoring and evaluation (4) Postgraduate Diploma: Entrepreneurial Management Entrepreneurship and enterprise creation • Research methodology - theory • Project management • Global strategies in business • Managing Human Capital, Multi-Culture & Behaviour in Organizations • Operations and supply chain management • Leadership and change management • Marketing for managers • Managing with integrity • Accounting for managers • Strategic entrepreneurship • Research methodology (5) Postgraduate Diploma: Project Management Project management process theory • Research methodology • Project scheduling • Project cost management • Project risk management • Project procurement • Project management process in practice • Project human resources management and communication • Project management with Integrity • Project quality management • Strategic management & entrepreneurship • Research project
Accounting and Auditing	Accounting Software I • Cost Accounting I • Accounting for Educators I, II & III • Professional Skills Development I & II, Taxation I & II • Basic Transaction Recording Practice • Preparation and Financial Reporting I • Mathematics for Accounting I • Financial Accounting I <i>(Minimum requirements of an appropriate B. Tech / Honours, Master's or Doctorate degree (depending on the level of presentation) (or equivalent) or Chartered Accountant South Africa: CA (SA) registered with SAICA (professional qualification) or Professional Accountant (SA) registered with SAIPA or Certified Internal Auditor (CIA) registered with IIA or Certified Management Accountant (CMA) registered with CIMA or Certified Information Systems Auditor (CISA) registered with ISACA. HoD discretion may be applied to appointments, based on the specific field of subject specialisation.)</i>

Government Management	1. Diploma Public Management Public Office Management I, Public Resource Management I, Self Management I, Public Decision-making I and Public Service Delivery 1 (The lecturers for the above subjects must be able to give class during the daytime and during the evening classes) 2. Law Service Subjects Labour Law I (These lecturers must be available during the day and during the evening - most of the classes take place during the day.) (Minimum requirement of LLB or suitable law qualification)
Business Management	Economics I & II • Marketing I • Personal Selling I • Mathematics for Business I • Consumer Behaviour I • Sales Management III • Advanced Marketing Finance IV • Industrial Relations I & II • Business Management I • Human Resource I & II (These lecturers must be available during the day and during the evening - most of the classes take place during the day.) Human Resources Management I • Human Resources Management II • Business Management I • Business Management III • Industrial Relations I • Industrial Relations II • Management of Training I (These lecturers must be available during the day and during the evening - most of the classes take place during the day.)

IMPORTANT INFORMATION REGARDING YOUR APPLICATION

(Kindly ensure that you read and comply before submitting your application)

- Please complete the appropriate application form available from the contact person listed above
- The University may decide to consider only completed applications consisting of ALL the documents listed below for selection.
 - A completed and signed CUT application form;
 - A comprehensive Curriculum Vitae;
 - A **certified** copy of a South African identity document or a passport;
 - A complete set of **certified** copies of qualifications (only certified copies of documents are required. Please do NOT submit any original documents); and
 - A **certified** copy of the SAQA accreditation of any qualifications obtained at education institutions outside South Africa.

GENERAL REMARKS

- Candidates will be recruited and appointed in accordance with the Employment Equity and Affirmative Action Programmes of the Central University of Technology, Free State.
- The Central University of Technology, Free State reserves the right to conduct/employ a third party to conduct a background investigation in respect of all short-listed candidates.
- Correspondence will be limited to short listed candidates only. If you haven't received feedback in four weeks, consider your application not shortlisted.
- The Central University of Technology, Free State reserves the right not to make an appointment in the advertised post and/or to appoint other suitable persons recruited by means other than this advertisement. Appointment, either on a permanent or contract basis, will be negotiated with the successful candidate.
- Complete applications, quoting the specific reference number, should reach the contact person listed above on or before the closing date