



Central University of
Technology, Free State

JOIN THE TEAM

Ubuntu

Integrity

Diversity

Innovation

Excellence

Assistant Manager: Primary Health Care (PHC) (P8)

Bloemfontein Campus

STUDENT AFFAIRS | Health Care and Psychological Services | Ref 827



About the
position

Main purpose of the job

To manage and oversee the provision of Primary Health Care Services to the students and staff of the University.

Main tasks

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| 1. Develop policies and procedures to ensure the effective functioning of the Primary Health Clinic and the services it provides. | 2. Manage the provision of Primary Health Care Clinic services. |
| 3. Manage the administration of the clinic. | 4. Facilitate training, information and briefing sessions. |
| 5. Co-manage the performance and development of staff. | 6. Compile and submit reports. |
| 7. Represent the unit internally and externally at different forums. | |



About the
appointment

Nature of appointment

Permanent Support Services

Minimum salary scale (Total Cost to Company)

R 756 517 per annum

Note: CUT applies an internal parity model to determine remuneration that complies with the principle of "equal pay for work of equal value". Accordingly, the preferred candidate may expect an offer that is in line with their qualifications and years of similar experience. Please contact the Recruitment office for more information on the applicable salary scale.



What are we
looking for?

Minimum Qualification/ Knowledge and/or Experience

- Three (3) or four (4) year Nursing Diploma or degree in General Nursing Science, Community nursing, Psychiatry and / or Midwifery.
- Registration as a Professional Nurse with the South African Nursing Council (SANC).
- In possession of a Dispensing License.
- Knowledge in HAST (HIV, AIDS, STI, and TB) Management
- Knowledge of relevant medical legislation and ethical codes, e.g. Medicine & Related Substances Control Act.
- Understanding of key Higher Education Institutional Systems and Structures.
- Understanding of the South African Higher Education Policy framework.
- Project Management & Report Writing Skills.
- Proficient in Excel & Word (Intermediate Level).



What are we
looking for?

**Desired
Qualification,
Knowledge And/Or
Experience**

- Qualification in Nursing Management & Administration.
- Diploma in Clinical Nursing Science, Assessment, and Treatment and Care (PHC)
- Five (5) years' experience in the management of a Primary Health Care Clinic or equivalent.



Interested?

Job-Related Enquiries

Ms Ms Nthabiseng Afrika ✉ nafrika@cut.ac.za

Remuneration, Benefits and Process Enquiries

Recruitment Office ✉ jobs@cut.ac.za

**To find out more or to apply, visit www.cut.ac.za/careers or
<https://cut-employee.simplify.hr/>**

CLOSING DATE FOR APPLICATIONS – 29 August 2025

THINKING **BEYOND**