



Central University of
Technology, Free State

JOIN THE TEAM

Customer service

Integrity

Diversity

Innovation

Excellence

Manager: Schools Advancement Academy (SAA) (P8)

RESEARCH, INNOVATION AND ENGAGEMENT | Community Engagement | Ref 271



Bloemfontein Campus



About the
position

Main purpose of the job

Managing the implementation of schools' projects, (under the auspices of community engagement), with a STEM focus which would expose learners to further enhancement in STEM knowledge, creation, experiments, innovation and entrepreneurship.

Main tasks

1. Manage and promote SAA as a system and structure of CE in accordance with CUT's institutional goals and plans;	7. Recruitment of learners and tutors for SAA programmes as well as serving a pipeline for CUT students;
2. Liaison between partners/ management of partnerships (Government, Community, Business/ Industry and University/ies);	8. Promote innovation and entrepreneurship by providing access to relevant resources for training, development of ideas and commercialisation for school learners
3. Coordinating and managing school groups that visit CUT laboratories and other Science facilities outside of CUT	9. Facilitate the implementation of educator workshops aimed at improving their content knowledge
4. Meeting arrangement, attendance and administration;	10. Mentoring, support and coordination;
5. Management, Monitoring and Evaluation;	11. Administration, financial management and report writing;
6. Support research and keep up with trends in STEM education	



What are we
looking for?

Minimum Qualification/ Knowledge and/or Experience

- Undergraduate Degree in Social Sciences, Project Management, Education, Community Development
- 5 years' experience in community interaction, processes and dynamics.
- Project Management experience;
- Experience working with budgets, financial reports and monitoring of financial records;
- Advanced computer and general IT skills (for administration, communication, office support and compilation of reports)
- Knowledgeable about statutory provisions application to the Basic Education sector.
- A valid driver's license.

Desired Qualification, Knowledge and/or Experience

- Hons Degree in Social Science/Education
- 7 years' or more relevant experience



About the
appointment

Nature of appointment

Permanent support services

Minimum salary scale (Total Cost to Company)

R561 342 per annum
(2021 Salary Scales to be Confirmed)

Note: CUT applies an internal parity model to determine remuneration that complies with the principle of "equal pay for work of equal value". Accordingly, the preferred candidate may expect an offer that is in line with their qualifications and years of similar experience. Please contact the Recruitment office for more information on the applicable salary scale.



Interested?

Job-Related Enquiries

Mrs J Munsamy ☎ 051 507 3583 ✉ jmunsamy@cut.ac.za

Remuneration, Benefits and Process Enquiries

Recruitment Office ☎ 051 507 3012 ✉ jobs@cut.ac.za

To find out more or to apply, visit www.cut.ac.za/careers or <https://cut.job.skillsmapafrica.com/>

CLOSING DATE FOR APPLICATIONS – 5 February 2021