



Central University of
Technology, Free State

JOIN THE TEAM

Ubuntu

Integrity

Diversity

Innovation

Excellence

Manager: Wellness Centre (P7)



Bloemfontein Campus

REGISTRAR | Student Services | Ref 2172



About the
position

Main purpose of the job

To manage and oversee the effective provision of a range of services to students which include Primary Health Care, Counselling, Psychological, Social Work, Academic Support and Chaplaincy services

Main tasks

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| 1. Manage and monitor the provision of the following Wellness Centre services | 2. Generate 3rd stream income to fund projects for Wellness |
| 3. Compile and submit reports | 4. Manage the performance and development of staff |
| 5. Represent the unit internally and externally at different forums | 6. Form Strategic Partnerships and working agreements with internal and external service providers |
| 7. Draw up and motivate the development of a budget for the Wellness Centre and implement budgetary controls | 8. Develop policies and procedures to ensure the effective functioning of the Wellness Centre and the services it provides |



About the
appointment

Nature of appointment

Permanent Support Services

Minimum salary scale (Total Cost to Company)

R 855 621 per annum

Note: CUT applies an internal parity model to determine remuneration that complies with the principle of "equal pay for work of equal value". Accordingly, the preferred candidate may expect an offer that is in line with their qualifications and years of similar experience. Please contact the Recruitment office for more information on the applicable salary scale.



What are we
looking for?

Minimum Qualification/ Knowledge and/or Experience

- Master's degree in counselling psychology with HPCSA registration
- 7 years' experience in the provision of student services in a higher education or similar environment, with 2 of these in a management position
- Knowledge of relevant medical legislation and Ethical Codes
- Understanding of key Higher Education Institutional Systems and Structures
- Understanding of South African Higher Education Policy framework
- Project Management & Report Writing Skills
- Proficient in Excel & Word (Intermediate Level)
- Internet Research capabilities

Desired Qualification, Knowledge and/or Experience

- PhD in Counselling Psychology with HPCSA registration
- 10 years' experience in the provision of student services in a higher education or similar environment, with 3 of these in a management position



Interested?

Job-Related Enquiries

Mr C Kokoana

✉ ckokoana@cut.ac.za

Remuneration, Benefits and Process Enquiries

Recruitment Office

✉ jobs@cut.ac.za

To find out more or to apply, visit www.cut.ac.za/careers or visit or visit <https://cut.simplify.hr>

CLOSING DATE FOR APPLICATIONS – 24 June 2022

THINKING BEYOND