

OFFICE OF THE VICE-CHANCELLOR & PRINCIPAL

POST TITLE	Chief Audit Executive (CAE) <i>Bloemfontein campus</i>		
REFERENCE NUMBER	• 139	CLOSING DATE FOR APPLICATIONS	• 28 June 2019
POST LEVEL	• P5	NATURE OF APPOINTMENT	• Permanent support services
MINIMUM QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> Honours/B Tech degree in Internal Auditing or Accounting A certification as a Certified Internal Auditor (CIA) or Professional Internal Auditor (PIA) or Chartered Accountant (CA). A minimum of five (5) years' experience at managerial level obtained within the internal auditing environment of providing assurance and or consulting in governance, risk management, and compliance. Extensive knowledge and understanding of the principles and practice of Internal Audit including but not limited to International Professional Practices Framework of the Institute of Internal Auditors (IIA). Extensive knowledge in areas of governance, risk management and leadership and strategy management, such as the King IV Report. 		
DESIRED QUALIFICATION AND/OR EXPERIENCE	<ul style="list-style-type: none"> Master's degree in Internal Auditing or Accounting. A minimum of ten (10) years' experience at managerial level obtained within the internal auditing environment of providing assurance and or consulting in governance, risk management, and compliance, of which at least two years be in the Higher Education environment. Membership to the Institute of Internal Auditors South Africa (IIA SA) or the South African Institute of Chartered Accountants (SAICA) is highly recommended 		
DIRECT ENQUIRIES TO	• Prof Henk de Jager at vc@cut.ac.za		

MAIN TASKS

1. Effective internal audit management and execution	2. Enhance the university's governance, risk management and internal control environment.
3. Coordinate external audit activities and other assurance providers	4. Implementation and monitoring of the Fraud Prevention Programme
5. Strategic Leadership and Management	6. Stakeholder relations management and liaison.
7. Reporting to relevant university statutory structures and committees	8. Strategic projects in the Office of the Vice-Chancellor & Principal.

IMPORTANT INFORMATION REGARDING YOUR APPLICATION

(Kindly ensure that you read and comply before submitting your application)

- Please complete a separate application form for each post.
- The University may decide to consider only completed applications consisting of ALL the documents listed below for selection.
 - A completed and signed CUT application form;
 - A comprehensive Curriculum Vitae;
 - A **certified** copy of a South African identity document or a passport;
 - A complete set of **certified** copies of qualifications (only certified copies of documents are required. Please do NOT submit any original documents); and
 - A **certified** copy of the SAQA accreditation of any qualifications obtained at education institutions outside South Africa.

GENERAL REMARKS

- Candidates will be recruited and appointed in accordance with the Employment Equity and Affirmative Action Programmes of the Central University of Technology, Free State.
- The Central University of Technology, Free State reserves the right to conduct/employ a third party to conduct a background investigation in respect of all short-listed candidates.
- Correspondence will be limited to short listed candidates only. If you haven't received feedback in four weeks, consider your application not shortlisted.
- The Central University of Technology, Free State reserves the right not to make an appointment in the advertised post and/or to appoint other suitable persons recruited by means other than this advertisement. Appointment, either on a permanent or contract basis, will be negotiated with the successful candidate.
- Application forms are available from the Human Resources section, ZR Mahabane Building, CUT Campus, Bloemfontein or on CUT's website.
- Complete applications, quoting the specific reference number, should reach CUT on or before the closing date via:

By hand:

The Resourcing office, Human Resources
Central University of Technology, Free State
ZR Mahabane building
20 Pres. Brand Street
Bloemfontein

By mail:

The Resourcing Office, Human Resources
Central University of Technology, Free State
ZR Mahabane building
Private Bag X20539
Bloemfontein, 9300

By e-mail:

jobs@cut.ac.za