



Central University of  
Technology, Free State

# JOIN THE TEAM

Ubuntu

Integrity

Diversity

Innovation

Excellence

## Manager: Wellness Centre (P7)



Bloemfontein Campus

REGISTRAR | Student Affairs | Ref 2172



About the  
position

### Main purpose of the job

To manage and oversee the effective provision of a range of services to students which include Primary Health Care, Counselling, Psychological, Social Work, Academic Support and Chaplaincy services

### Main tasks

- |  |  |
|--|--|
| 1. Manage and monitor the provision of the following Wellness Centre services                                | 2. Generate 3rd stream income to fund projects for Wellness  |
| 3. Compile and submit reports  | 4. Manage the performance and development of staff   |
| 5. Represent the unit internally and externally at different forums  | 6. Form Strategic Partnerships and working agreements with internal and external service providers                         |
| 7. Draw up and motivate the development of a budget for the Wellness Centre and implement budgetary controls | 8. Develop policies and procedures to ensure the effective functioning of the Wellness Centre and the services it provides |



About the  
appointment

### Nature of appointment

Permanent Support Services

### Minimum salary scale (Total Cost to Company)

R 855 621 per annum  
2023 Salary Scales to be determined

*Note: CUT applies an internal parity model to determine remuneration that complies with the principle of "equal pay for work of equal value". Accordingly, the preferred candidate may expect an offer that is in line with their qualifications and years of similar experience. Please contact the Recruitment office for more information on the applicable salary scale.*



What are we  
looking for?

### Minimum Qualification/ Knowledge and/or Experience

- Health Professional with HPCSA registration eg in psychology or other field related to wellness
- 5 years' experience in the provision of wellness
- Knowledge of relevant medical legislation and Ethical Codes
- Understanding of key Higher Education Institutional Systems and Structures
- Understanding of South African Higher Education Policy framework
- Project Management & Report Writing Skills
- Proficient in Excel & Word (Intermediate Level)
- Internet Research capabilities

### Desired Qualification, Knowledge and/or Experience

- Masters in Counselling psychology and/or progress towards a PhD in any field of Psychology with HPCSA registration
- Experience working in Higher education or with students
- Management experience



Interested?

### Job-Related Enquiries

Dr T Williams

✉ [twilliams@cut.ac.za](mailto:twilliams@cut.ac.za)

### Remuneration, Benefits and Process Enquiries

Recruitment Office

✉ [jobs@cut.ac.za](mailto:jobs@cut.ac.za)

To find out more or to apply, visit [www.cut.ac.za/careers](http://www.cut.ac.za/careers) or visit  
<https://cut.simplify.hr>

CLOSING DATE FOR APPLICATIONS – 24 March 2023

THINKING BEYOND