

## Assistant Manager: Primary Health Care Centre (P8)

REGISTRAR | Wellness Centre | Ref 827



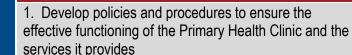
**Bloemfontein Campus** 

## Main purpose of the job

To manage and oversee the provision of Primary Health Care Services to the students and staff of the University

## Main tasks

forums



- 2. Manage the provision of Primary Health Care Clinic services
- 3. Manage the administration of the clinic
- 4. Facilitate training, information, and briefing sessions
- 5. Co-manage the performance and development of staff
- 7. Represent the unit internally and externally at different
- 6. Compile and submit reports



position

About the appointment

Nature of appointmentPermanent Support ServicesMinimum salary scaleR 597 829 per annum(Total Cost to Company)(2022 Salary Scales to be determined)

Note: CUT applies an internal parity model to determine remuneration that complies with the principle of "equal pay for work of equal value". Accordingly, the preferred candidate may expect an offer that is in line with their qualifications and years of similar experience. Please contact the Recruitment office for more information on the applicable salary scale.



## Minimum Qualification/ Knowledge and/or Experience

- 3 years ND Nursing with Management & Community Health Nursing Science
- Registered as Professional Nurse with SANC
- Knowledge in HAST (HIV AIDS STI AND TB) Management
- Knowledge of relevant Medical legislation and Ethical Codes e.g. "Medicine & Related Substances Control Act"
- Understanding of key Higher Education Institutional Systems and Structures
- Understanding of South African Higher Education Policy framework
- Project Management & Report Writing Skills
- Proficient in Excel & Word (Intermediate Level)
- Internet Research capabilities

Desired Qualification, Knowledge and/or Experience

**Enquiries** 

- 3 years ND Nursing with Management & Community Health Nursing
- 1-year Primary Health Nursing Science
- 5 years' experience in the management of a Primary Health Care Clinic or equivalent



> To find out more or to apply, visit www.cut.ac.za/careers or https://cut.jb.skillsmapafrica.com/