



Central University of
Technology, Free State

JOIN THE TEAM

Customer service

Integrity

Diversity

Innovation

Excellence

Writing Centre Coordinator (P8)



Bloemfontein Campus

TEACHING AND LEARNING | Centre for Innovation in Learning and Teaching | Ref 244



About the
position

Main purpose of the job

To assist students to enhance their language development, writing and study skills for better academic performance.

Main tasks

- | | |
|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| 1. Establish and manage the Writing Centre | 2. Promote the activities of the Writing Centre through workshops |
| 3. Facilitate the development of writing competencies amongst undergraduate students | 4. Conduct administrative/support functions |
| 5. Liaise closely with lecturers regarding the different discourses used in the various disciplines | |



About the
appointment

Nature of appointment

Fixed term support services (until 31 Dec 2023)

Minimum salary scale (Total Cost to Company)

R597 829 per annum

Note: CUT applies an internal parity model to determine remuneration that complies with the principle of "equal pay for work of equal value". Accordingly, the preferred candidate may expect an offer that is in line with their qualifications and years of similar experience. Please contact the Recruitment office for more information on the applicable salary scale.



What are we
looking for?

Minimum

Qualification/ Knowledge and/or Experience

- Honours Degree (Linguistics/Language Education)
- 4 years relevant experience in a higher education environment
- Knowledge of lexicon development project

Desired Qualification, Knowledge and/or Experience

- Master's Degree (Linguistics/Language Education) with 5 or more years higher education experience



Interested?

Job-Related Enquiries

Mr MB Manyarela ☎ 051 507 3704 ✉ mmanyarela@cut.ac.za

Remuneration, Benefits and Process Enquiries

Recruitment Office ☎ 051 507 3012 ✉ jobs@cut.ac.za

To find out more or to apply, visit www.cut.ac.za/careers or
<https://cut.job.skillsmapafrica.com/>

CLOSING DATE FOR APPLICATIONS – 9 April 2021

THINKING BEYOND